



## Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte  
Tel: (085) 343-0778 | Fax: (085) 343-0768

Quality Rice. Quality Life.

### NOTICE OF AWARD

September 09, 2021

#### MRS. MARIA SHIELA C. SOLANIA

Proprietor  
HBS General Merchandise  
P-4 Mabini, Cabadbaran City

Dear Mrs. Solania:

We are pleased to inform you that PhilRice Agusan awarded you the procurement of the following with reference to your quotation for PR Number 21-09-0546:

PARTICULARS	DEPT/ OFFICE	TOTAL AMOUNT
<b>Procurement of Tokens with print, tarpaulin &amp; flaglets</b>		
1. Foldable fan w/ advocacy print, 910 pieces	RCEF	Php 21,840.00
2. Mug w/ advocacy print, 390 pieces		38,610.00
3. Tumbler (thermo flask) w/ advocacy print, 130 pieces		31,850.00
4. Tarpaulin (4x8ft), 6 pieces		2,880.00
5. Flaglets (2x6ft), 48 pieces		7,104.00
<i>Note: Please see attached prints/designs</i>		
	TOTAL	Php 102,284.00

We shall send an approved Purchase Order for the said project at the soonest possible time.

Please acknowledge receipt of this Notice by signing the conforme portion in the space provided below and re-fax or email back to us at [mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) within two (2) days from receipt hereof.

For any queries, please coordinate with the Procurement and Property Management Division at telephone number (085) 343-0768.

Thank you very much.

Very truly yours,

**CAESAR JOVENTINO M. TADO**

Branch Director

Conforme:

*CHRISTINE M. JAMM*

SIGNATURE OVER PRINTED NAME

**HBS General Merchandise**

Date and Time of Receipt: 9/9/21

PURCHASE ORDER					
Philippine Rice Research Institute - Agusan					
Basilisa, Remedios T. Romualdez, Agusan del Norte					
Telefax (085) 343-0768, Direct Line (085) 818-4477					
Supplier		HBS GENERAL MERCHANDISE		P.O. No. 21-09-0394	September 10, 2021
Address		P-4 Brgy. Mabini, Cabadbaran City		Reference: PR No.	21-09-0546
				Mode of Procurement:	NP-SVP
Gentlemen:					
Please furnish this office the following articles subject to the terms and conditions contained herein:					
Place of Delivery		PhilRice AES		Delivery Term: Delivery	
Date of Delivery		15 days upon receipt of PO		Payment Term: Payable n/30	
Qty	Unit	Description	Unit Cost	Amount	
Procurement of Tokens with print, tarpaulin & flaglets					
910	piece	Foldable fan w/ advocacy print	P 24.00	P	21,840.00
390	piece	Mug w/ advocacy print	99.00		38,610.00
130	piece	Tumbler (thermo flask) w/ advocacy print	245.00		31,850.00
6	piece	Tarpaulin (4x8ft)	480.00		2,880.00
48	piece	Flaglets (2x6ft)	148.00		7,104.00
Note: Please see attached prints/designs					
x-x-x-x-x nothing follows x-x-x-x-x					
(Total Amount in Words)		ONE HUNDRED TWO THOUSAND TWO HUNDRED EIGHTY-FOUR PESOS ONLY			P 102,284.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. In line with the Institute's implementation of Environmental Management System, suppliers of laboratory chemicals and the like are enjoined to collect empty containers from PhilRice once the chemicals are already consumed. A submission of Material Safety Data Sheet (MSDS) is also a must otherwise the delivery will not be accepted by the end-user or the Supply & Property Unit. As stipulated in Section 3 of Executive Order 398 suppliers shall pay taxes in full and on time, failure to do so will entitle the government to suspend payment for any goods or services delivered.					
Conforme:		Very truly yours,			
/ HBS GENERAL MERCHANDISE		CAESAR JOVENTINO M. TADO			
(Signature over printed name)		Branch Director			
Date 9/13/21		Date 9/10/21			
Requisitioning Office/Dept:		Funds Available:		BUR/ORS No.: 2021-09-00778	
JASMIN J. REYES		JOBELLE O. SARATE		BUR/ORS Date: 9/13	
Authorized Official		Accountant II		Amount P 102,284.00	
Date 9-10-21		Date 9-10-21			



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### NOTICE TO PROCEED

September 10, 2021

**MRS. MARIA SHIELA C. SOLANIA**

Proprietor

HBS General Merchandise

P-4 Mabini, Cabadbaran City

Dear Mrs. Solania:

With the approval of the attached Purchase Order (PO) No. 21-09-0394, we are pleased to inform you that contract between PhilRice and HBS General Merchandise may commence effective three (3) days after receipt of this Notice.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the Purchase Order.

Please acknowledge receipt of this Notice by signing the space provided below and re-fax or email back to us at [mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) or courier to the Philippine Rice Research Institute, Procurement and Property Management Division.

Thank you very much.

Very truly yours,

  
**CAESAR JOVENTINO M. TADO**  
Branch Director

### ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 9/13/21

Name of the Representative of the Bidder: CRISTINE MAE JATANA

Authorized Signature: 