REQUEST FOR QUOTATION

Date:

09/28/2021

Project Number:

3.6

PR21-09-0018,PR21-09-

0029,PR21-09-0025.PR21-09-

Reference PR Number: 0026,PR21-09-

0015,PR21-09-

0011,PR21-0028,PR21-

09-0007,PR21-09-0021

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (bclbac.secretariat@mail.philrice.gov.ph - if sealed, addressed to Mr. Ian Stallone G. Palima) or fax at ________not later than October 4, 2021.

Canvasser Canvasser

MCdipnaufa MELANIE AILEEN C. DE PERALTA

Assistant Branch Director, DA-PhilRice Bicol

PROCUREMENT TERMS AND CONDITIONS

- 1. The Approved Budget for the Contract (ABC) is PhP 56,867.00
- 2. Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- 3. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the specifications.
- 4. Complete technical specifications, brand, and model must be indicated in the price quotation for evaluation purposes.
- 5. Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- 6. All bids in excess of the ABC will be rejected.
- 7. Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
- 8. NEW suppliers or those without updated file of the required documents are required to submit a photocopy of valid Mayor's Business Permit and valid PhilGEPS Registration Number PRIOR to the opening/evaluation of offer/s. A supplier who already submitted an updated copy of these documents is no longer required to submit.
- 9. The winning Bidder is required to submit a photocopy of Income/Business Tax Return and original copy of Omnibus Sworn Statement prescribed by the GPPB PRIOR TO PAYMENT of the goods delivered/services rendered.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
			Supply and Delivery of Various Office Supplies		
1	7	box	Clip, Backfold, all metal, clamping: 19mm (-1mm) (P15.00/box)		9
2	7	box	Clip,Backfold, all metal, clamping: 25mm (-1mm) (P26.00/box)		
3	7	box	Clip, Backfold, all metal, clamping: 32mm (-1mm) (P40.00/box)		
4	15	piece	Correction Tape, 1 piece in individual plastic (P25.00/pc)		
5	5	piece	Data File Box, made of chipboard, with closed ends (P145.00/pc)		
6	20	piece	Folder, Thickness: 11 pt. stock, Color: White, Size: 8" x 13" (legal), Weight: 0.04 kg (P9.00/pc)		
7	63	piece	Marker, whiteboard, black, felt tip, bullet type (P20.00/pc)		
. 8	13	piece	Marker, whiteboard, blue, felt tip, bullet type (P20.00/pc)		
9	167	piece	Marker, Permanent, bullet type, black (P30.00/pc)		
10	36	piece	Marker, Permanent, bullet type, blue (P30.00/pc)		
11	9	piece	Marker, Permanent, bullet type, red (P30.00/pc)		
12	210	piece	Notebook, Stenographer, spiral, 40 leaves (P20.00/pc)	大ルン	
13	32	pad	Notepad, Stick-on, 3X4, 100 sheets per pad (P80.00/pad)		
14	9	pad	Notepad, Stick-on, 2X3, 100 sheets per pad (P50.00/pad)		
15	16	pad	Notepad, Stick-on, 3X3, 100 sheets per pad (P60.00/pad)		
16	11	box	Paper Clip, 33mm, 100 pieces per box or 52 grams (min.) (net of box) (P15.00/box)		
17	25	ream	Paper, Multicopy, 80gsm, size: 216mm x 330mm (Legal) (P260.00/ream)		
18	22	ream	Paper, Multi-Purpose, 80gsm, size: 210mm x 297mm (A4) (P230.00/ream)		
19	6	ream	Paper, Multi-Purpose, 80gsm, size: 216mm x 330mm (Legal) (P260.00/ream)		
20	5	box	Pencil, lead, w/eraser, wood cased, hardness: HB (P100.00/box)		
21	11	book	Record Book, 300 pages, size: 214mm x 278mm min (P100.00/book)		
22	10	box	Staple Wire, Standard, (26/6) (P30.00/box)		

23	39	roll	Tape, Masking, width: 24mm (±1mm) (P65.00/roll)					
24	10	roll	Tape, Masking, width: 48mm (± 1mm) ((P150.00/roll)					
25	23	roll	Tape, Packaging, width: 48mm (± 1mm) (P50.00/roll)					
26	9	roll	Tape, Transparent, width: 24mm (± 1mm) (P30.00/roll)					
27	10	roll	Tape, Transparent width: 48mm (± 1mm) (P150.00/roll)					
28	200	piece	Ballpen, Ordinary, Nib Size: 0.5 mm, Ink Color: Black (P18.00/pc)					
29	8	roll	Tape, Type: Double-Sided, Length = 13.7m, Width = 19 mm, Thickness=1.6 mm (P70.00/roll)		3.			
30	10	pack	Sticker Paper, Glossy, Size: 210mm x 297mm (A4), 10 sheets/pack (P50.00/pack)					
31	50	pack	Paper, Specialty, Thickness: 185 GSM, Color: Cream, Size: 8.5" x 11" (short), Sheet Quantity: 10 sheets/pack (P100.00/pack)	A 7-				
32	10	box	Crayons, Content: 8pcs/box, Color: Assorted (P70.00/box)					
33	18	roll	Tape, Type: Double-Sided, Length = 10m, Width = 1", Thickness=1 mm (P35.00/roll)					
34	30	piece	Lace Pins (P10.00/pc)	1 1				
35	10	pack	Sticker Paper, 140 GSM Matte, Size: 8.5" x 11" (short), 10 sheets/pack (P120.00/pack)	4				
36	10	pack	Photo Paper, Thickness:180 GSM, Size: 210 mm x 297mm (A4), Sheet Quantity: 20 sheets/pack (P200.00/pack)					
37	1	pack	Laminating Film, Thickness: 125 microns, Size: 216 mm x 303 mm (for A4 documents), 100 sheets/pack (P1,500/pack)					
38	2	piece	Clip Board, Size: 8.5" x 13" (Long), Clip Material: Metal (P320.00/pc)					
39	1	pack	Index Card, Size: 5"x8" (P80.00/pack)					
40	10	box	Thumbtacks, No.555, Gold (P12.00/box)					
			Place of Delivery: DA-PhilRice Bicol, Purokó, Batang, Ligao City, Albay					
			nothing follows	P				
				TOTAL				
Delivery Per Warranty:	riod:	○ 30 cale		-7	-30			
Price Validit	ty:	-	120 calendar days					
Delivery Ter	Delivery Term:		ilRice Bicol Others					
Payment Te	erm:	O 30 cale	endar days Others:		1 6			
After having	g carefully rea	d and accepte	d your Procurement Terms & Conditions, I/We quote you on the item at prices no	oted above.	0			
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	Company TIN	The second second		PRINTED NAI	ME/SIGNATURE			
	Company TIN: ease Check ☑		Designation: Company Name:					
	VAT		Business Address:					
	Non-VAT		PhilGEPS Registration No.:	PhilGEPS Registration No.:				
			Telephone Number:					
				(CC)	ISO 9001			