

Date: 8/9/2021

REQUEST FOR QUOTATION (RFQ)

Sir/Madam,

Please quote your best offer for the items listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than August 24, 2021 at 1:00 PM to ayrabaniqued0311@gmail.com or send via fax or drop at PPMU box at Procurement Management Division (PMD) Office, Maligaya, Science City of Muñoz, Nueva Ecija. For any clarification you may call/send through a fax to **(044) 456-0650** or PPMU no. **09435623878 / 0917804530**

AYRA B. RAFAEL
BUYER/CANVASSER

OLIVER E. MANANGKIL
Division Head, PBBDD

INSTRUCTIONS:

- Accomplish this RFQ correctly and accurately.
- Please do not leave any blank items. Indicate "0" if item being offered is for free and "NO BID" if no offer.
- Do not alter the contents of this form in any way.
- All technical specifications are mandatory. Fill in the column designated for technical specifications of your offer, you may specify the brand and model if applicable. Use additional sheet if needed or attach brochure.
- Failure to follow these instructions will disqualify your quotation.
- NEW suppliers/bidders are required to submit a photocopy/e-copy of valid Mayor's Business Permit, BIR Registration 2303, DTI/SEC/CDA Registration (whichever is applicable), valid PhilGEPS Registration Number and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies to PMD. This shall be subjected for validation.

Project Title: Procurement of Various Laboratory Equipment

Project No.: **RTF-49** **Reference PR No.:** **2021-08-1450 & 2021-08-1451**

Item No.	Quantity	Unit	Per Request	Item and Description	Offer	Unit Price	Total Amount
1	2	lot	Vortex Mixer Speed: 0 to 3,000rpm Operating Modes: Continuous / Touch Max Load: 0.5kg (1.1 lb.) Dimensions (L x W x H): 8.3 in. x 6.1 in. x 3.3 in., 210 mm x 154 mm x 83 mm Weight: 3.1kg/6.8lbs Power: 100 to 240V 50/60Hz Plug Type: USA, 2 pins				
2	1	lot	Convection microwave oven Capacity: 40L capacity, Dimension: WxLxH: 21x17x12 inches				
3	1	lot	Moisture Meter Accuracy: +/-0.5% (Below 20%); Resolution: 0.1%; Display: Digital LCD; Operating Temperature: -10 degrees C + 40 degrees C; Power Source: Battery 1.5V x 4EA; Dimensions: 164(L) x 94(W) x 40(H) mm; Gross Weight: Approx. 1.5Kg				
4	5	unit	Digital Hygro Thermometer, Humidity range, 10 to 99% RH Basic RH accuracy, ± 5% (25 to 80%) Temperature range, 14 to 140 degrees F (-10 to 60 degrees C) Basic Temperature Accuracy, +/-1.8F/1 degrees C (14 to 122 degrees F) Dimensions, 4.3 x 3.9 x 0.78 inches (109 x 99 x 20mm) Weight 6oz (169g)				
						TOTAL	

Delivery Period: 30 calendar days

Place of Delivery: Philippine Rice Research Institute-CES, Brgy. Maligaya, Science City of Muñoz, Nueva Ecija

Warranty: 1 year (non-consumable supplies/Equipment) and 3 months (consumable supplies)

Payment Term: 30 Calendar Days after completion of delivery

TERMS AND CONDITIONS

Date: 8/9/2021

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1. Price Quotations must be valid for a period of **45 calendar days** from the deadline of submission.
2. Price quotations shall include all taxes, duties and/or levies. Deductions of 5% VAT & 1% EWT (*for goods*) or 5% VAT & 2% EWT (*for services*).
3. Price Quotations exceeding the Approved Budget for the Contract shall be rejected.
4. Award of contract shall be made to the lowest quotations (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein
5. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PhilRice
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Conformed Purchase Order or Contract
8. Goods, supplies, equipment, or work done are subject to inspection/acceptance. PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
9. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed. PhilRice shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of contract, without prejudice to other courses of actions and remedies open to it.
10. The Bidder warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
11. The winning Bidder is required to submit a photocopy of Latest Income/Business Tax Return and original copy of Omnibus Sworn Statement prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
12. Payment shall be made within (30) days after 100% completion of delivery subject to submission and/or completion of supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's/Supplier's account.

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

Email Address: _____

LandBank Account number (*Optional*): _____

PRRI RFQ Rev 6 Effectivity Date: February 01, 2021