



# Philippine Rice Research Institute

BICOL STATION

## REQUEST FOR QUOTATION

Date: 08/02/21  
Project Number: Project 27.28  
Reference PR Number: PR-RCP21-07-0035

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at ([bclbac.secretariat@mail.philrice.gov.ph](mailto:bclbac.secretariat@mail.philrice.gov.ph) - if sealed, addressed to Mr. Ian Stallone G. Palima) or fax at \_\_\_\_\_ later than **August 6, 2021**.  
[original signed]

[original signed]

**IAN STALLONE G. PALIMA**

Canvasser

**JULIAN C. MACADAMIA**

RCEF Coordinator

## PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 80,000.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the specifications.
- Complete technical specifications, brand, and model** must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- All bids in excess of the ABC will be rejected.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
- NEW** suppliers or those without updated file of the required documents are required to submit a photocopy of **valid Mayor's Business Permit** and **valid PhilGEPS Registration Number PRIOR to the opening/evaluation of offer/s**. A supplier who already submitted an updated copy of these documents is no longer required to submit.
- The winning Bidder is required to submit a photocopy of **Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	1	lot	Supply and Delivery of Packed Meals for the following dates:		
			August 16, 2021: (40) AM Snacks (40) Lunch (40) PM Snacks		
			August 17, 2021: (40) AM Snacks (40) Lunch (40) PM Snacks		
			August 18, 2021: (40) AM Snacks (40) Lunch (40) PM Snacks		
			August 19, 2021: (40) AM Snacks (40) Lunch (40) PM Snacks		
			August 20, 2021: (40) AM Snacks (40) Lunch (40) PM Snacks		
			NOTE:		
			* Menu and Time of Delivery		
			AM Snacks (9:00 A.M) -1 natural juice drink/coffee, 1 water, 1 bread/noodle or pasta dish/native cakes/others, 1 fruit/dessert		
			Lunch (12:00 NN) -1 natural juice drink/coffee, 1 water, 1 dessert/fruit, 1 rice, 1 soup, 2 meat or seafood dishes, 1 vegetable, 1 salad		
			PM Snacks (3:00 P.M) -1 natural juice drink/coffee, 1 water, 1 bread/noodle or pasta dish/native cakes/others, 1 fruit/dessert		
			*Place of Delivery: Brgy. Magsalangi, Milagros, Masbate		
			***nothing follows***		
			<b>TOTAL</b>		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others:

Warranty: ☐ 1 year ☐ 3 months ☐ Others:

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others:

Delivery Term: ☐ PhilRice Bicol ☐ Others:

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others:

After having carefully read and accepted your Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

Email Address: \_\_\_\_\_

Company TIN: \_\_\_\_\_

Please Check ☒

VAT ☐

Non-VAT ☐

PRINTED NAME/SIGNATURE

Designation: \_\_\_\_\_

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

PhilGEPS Registration No.: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

