



Date: June 18, 2021

REQUEST FOR QUOTATION

Project Number:

Reference PR Number: 21-06-0394

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email (mcp.olofernes@philrice.gov.ph / courier - if sealed, addressed to Mr. Rocky Y. Pagaduan) or fax at (085) 343-0768 not later than June 22, 2021.

ROCKY Y. PAGADUAN
BUYER/CANVASSER

CAESAR JOVENTINO M. TADO
Branch Director

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 58,007.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

***** Partial bid is accepted *****

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
Supply and Delivery of various Common Supplies & Equipment (CSE) - 3rd Qtr. - ADMIN					
1	10	bottle	Hand Sanitizer, 500ml		
2	40	bottle	Alcohol, ethyl, 68%-72%, scented, 500ml (-5ml)		
3	10	pack	Detergent Powder, all purpose, 1kg		
4	10	bottle	Hand Soap, liquid, 500ml		
5	5	pack	Trashbag, GPP specs, black, 940mmx1016mm		
6	10	box	Clip Backfold, all metal, clamping: 19mm (-1mm)		
7	15	piece	Correction Tape, film base type, UL 6m min		
8	1	box	Envelope, mailing, white, 70gsm		
9	5	set	Marker, fluorescent, 3 assorted colors per set		
10	5	piece	Stamp Pad, felt, bed dimension: 60mm x 100mm min		
11	5	piece	Cutter Knife, for general purpose		
12	5	piece	Stapler, standard type, load cap: 200 staples min		
13	10	cart	Toner Cartridge, HP CF217A (HP17A), black, laserjet		
14	48	piece	Sign Pen, black, liquid/gel ink, 0.5mm needle tip		
15	48	piece	Sign Pen, blue, liquid/gel ink, 0.5mm needle tip		
16	12	piece	Sign Pen, red, liquid/gel ink, 0.5mm needle tip		
*** nothing follows ***					

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others:

Place of Delivery: ☐ PhilRice AES ☐ ATI-OC ☐ Others:

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others:

Warranty: ☐ 1 year ☐ 3 months ☐ Others:

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others:

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____
Company Name: _____
Business Address: _____
PhilGEPS Registration No.: _____
Telephone Number: _____
Email Address: _____

PRRI RFQ Rev 5 Effectivity Date: Oct 29, 2019

