



Date: 06/14/2021

REQUEST FOR QUOTATION (RFQ)

Sir/Madam,

Please quote your best offer for the item/s listed below, **subject to the Terms and Conditions** provided. Submit your quotation duly signed by you or your duly authorized representative not later than **June 18, 2021 at 12:00 Noon** to **dave.musa@yahoo.com** or send via fax or drop at PPMU box at Procurement Management Division (PMD) Office, Maligaya, Science City of Munoz, Nueva Ecija. For any clarification you may call/send through fax to **(044) 456-0650** or PPMU no. **09435623878/ 09150816864**

CHRISTOPHER DAVE B. MUSA
BUYER/CANVASSER

GLENDA D. RAVELO
Division Head, PMD

INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Please do not leave any blank items. Indicate "0" if item being offered is for free and "NO BID" if no offer.
3. Do not alter the contents of this form in any way.
4. All technical specifications are mandatory. Fill in the column designated for technical specifications of your offer, you may specify the brand and model if applicable. Use additional sheet if needed or attach brochure.
5. Failure to follow these instructions will disqualify your quotation.
6. NEW suppliers/bidders are required to submit a photocopy/e-copy of valid Mayor's Business Permit, BIR Registration 2303, DTI/SEC/CDA Registration (whichever is applicable), valid PhilGEPS Registration Number and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies to PMD. This shall be subjected for validation.

Project Title: Procurement of various IT equipment for PhilRice CES (Re-Bid)
Project No.: CO-03D **Reference PR No.:** 2021-06-1767

Approved Budget of the Contract: ₱ **330,000.00**

Item No.	Quantity	Unit	Item and Description	Offer	Unit Price	Total Amount
			Per Request			
1	1	Unit	<p>Branded and Brand New Color Laserjet Printer (ABC=P80,000.00) Functions: Print, copy, scan Multitasking Supported: Yes Print Speed Black: Up to 31 ppm or more Print Speed Color: Up to 31 ppm or more Print Technology: Laser Print Quality Black (Best): Up to 1200 x 1200 dpi Display: 4 to 8 inches color touchscreen Duty Cycle (Monthly, A4): Up to 120,000 pages Recommended Monthly Page volume: 1,500 to 7,500 pages Compatible OS: Windows OS, Mac OS, Mobile OS-, iOS, Android Paper Handling Input, Standard: 100-sheet tray 1, 250-sheet tray 2; 50-sheet ADF Paper Handling Input, Optional: Optional third 550-sheet tray; All trays include fixed-size paper tray guides Maximum Output Capacity: Up to 150 sheets Duplex Printing: Yes Mobile Printing Capability: Yes Media Sizes Supported: Tray 1 - A4, RA4, A5, B5, B6, 10 x 15 cm, A6, 16k, envelopes (B5, C5 ISO, C6, DL ISO); Custom 76 x 127 x 356 mm; Tray 2 - A4, RA4, A5, B5, B6, A6, 16k, 105 x 148 to 216 x 356; Optional Tray 3: A4, RA5, A5, B5, B6, A6, 16k, 105 x 148 to 216 x 356 mm No. of Trays: 3-5 Media Types: Paper (plain, EcoEfficient, light, heavy, bond, colored, letterhead, preprinted, pre punched, recycled, rough, glossy); envelopes; labels Scanner Type: Flatbed, ADF Scan Resolution, Optical: Up to 600 dpi Scan Size (ADF) Max: 216 x 356 mm Scan Size (ADF) Min: 127 x 178 mm Duplex ADF Scanning: Yes, single pass duplex scanning Scan Speed (Normal, A4): Up to 29ppm/46 ipm (Monochrome and Full Color) ADF Capacity: Standard, 50 sheets Copy Speed (Normal): Up to 38 cpm (Monochrome and Full Color) Copy Resolution (Black): Up to 600x600 dpi Copy reduce/enlarge settings: 25 to 400% **Software Included **1 year warranty **with 1 set toner cartridge</p>			
2	1	Unit	<p>Branded and Brand New Tower Desktop Computer ABC=P60,000.00 (min) i3 10th gen or later or equivalent. 4 cores / 8 threads, 3.6Ghz base frequency to 4.3Ghz turbo frequency, 6MB cache, 14nm 4 USB ports with 2 USB3 (min), PCIE port, 4 SATA ports (min), Gigabit Ethernet port, 2 memory banks (min) DDR4 support, 8th Gen processor support 1 pc DDR4 2666 memory 8GB (min) 1 pc 3.5" SATA 1TB (min) + 250GB SSD drive DVD Writer Built-in, VGA port, DVI port, HDMI (optional) 20" (min) LED, VGA, DVI (optional) USB Keyboard and USB Mouse Licensed Professional, latest 64bit with NTFS file system, for network domain environment Licensed, latest 32-64bit, including word processor, spreadsheet, presentation FOR BUSINESS 650VA (min), online type, with surge protection</p>			





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3	1	Unit	Branded and Brand New Heavy duty Printer, scanner, copier (All in One) ABC=P190,000.00 With a Replaceable Ink Pack System (RIPS), Up to 86, 000 Pages Ink Packs, Duplex Printing, Ethernet, Wi-Fi Direct, Print Up to A3+, with maintenance box replacement, with 2 units of optional cassettes and 1 optional cabinet			
						TOTAL

TERMS AND CONDITIONS

Delivery Period:	<u>30 calendar days</u>
Place of Delivery:	<u>Philippine Rice Research Institute-CES, Brgy. Maligaya, Science City of Munoz, Nueva Ecija</u>
Warranty:	<u>1 year (non-consumable supplies/Equipment) and 3 months(consumable supplies)</u>
Payment Term:	<u>30 Calendar Days after completion of delivery</u>

- Price Quotations must be valid for a period of **60 calendar days** from the deadline of submission.
- Price quotations shall include all taxes, duties and/or levies. Deductions of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- Price Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotations (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein
- In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PhilRice shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered according to the requirements specified in the Conformed Purchase Order or Contract.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed. PhilRice shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of contract, without prejudice to other courses of actions and remedies open to it.
- The Bidder warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
- The winning Bidder is required to submit a photocopy of Latest Income/Business Tax Return and original copy of Omnibus Sworn Statement prescribed by the GPPB PRIOR TO PAYMENT of the goods delivered/services rendered.
- Payment shall be made within (30) days after 100% completion of delivery subject to submission and/or completion of supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's/Supplier's account.

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____
 Company Name: _____
 Business Address: _____
PhilGEPS Registration No.: _____
 Telephone Number: _____
 Email Address: _____
 LandBank Account number (Optional): _____

PRRI RFQ Rev 6 Effectivity Date: February 01, 2021

