

## NOTICE OF AWARD

June 14, 2021

**MS. CLAUDETTE U. ROA**

Proprietor  
Evergreen Enterprises  
Asis St., Cabadbaran City

Dear Ms. Roa:

We are pleased to inform you that PhilRice Agusan awarded you the procurement of the following with reference to your quotation for PR Number 21-06-0372:

PARTICULARS	DEPT/ OFFICE	TOTAL AMOUNT
<b>Supply &amp; Delivery of Snacks and Lunch (Packed) for Survey Monitoring and Data Processing of RiceBIS Phase II (DS 2021) in PhilRice Agusan</b>		
<b>June 16, 2021</b> AM Snacks (Packed)- Orientation, 12 pax Lunch (Packed)- Orientation, 12 pax PM Snacks (Packed)- Orientation, 12 pax		Php 720.00 1,740.00 720.00
<b>June 17-18 &amp; 21, 2021 ( 12 pax per day)</b> AM Heavy Snacks (Packed), 36 pax PM Heavy Snacks (Packed), 36 pax		3,600.00 3,600.00
<b>June 22-24, 2021 ( 12 pax per day)</b> AM Heavy Snacks (Packed), 36 pax PM Heavy Snacks (Packed), 36 pax	R&D	3,600.00 3,600.00
<b>June 25 &amp; 28-29, 2021 ( 12 pax per day)</b> AM Heavy Snacks (Packed), 36 pax PM Heavy Snacks (Packed), 36 pax		3,600.00 3,600.00
<b>June 17-18 &amp; 21, 2021</b> AM Heavy Snacks (Packed), 128 pax <i>*Supervisor will coordinate with the caterer as to the number delivery per day*</i>		12,800.00
<b>June 22-24, 2021</b> AM Heavy Snacks (Packed), 100 pax <i>*Supervisor will coordinate with the caterer as to the number delivery per day*</i>		10,000.00
<b>June 25 &amp; 28-29, 2021</b> AM Heavy Snacks (Packed), 100 pax <i>*Supervisor will coordinate with the caterer as to the number delivery per day*</i>		10,000.00





Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte  
Tel: (085) 343-0778 | Fax: (085) 343-0768

Quality Rice. Quality Life.

June 30- July 2 & 5, 2021 (12 pax per day)		
AM Snacks (Packed), 48 pax		2,880.00
Lunch (Packed), 48 pax		6,960.00
PM Snacks (Packed), 48 pax		2,880.00
	TOTAL	Php 70,3000.00

We shall send an approved Purchase Order for the said project at the soonest possible time.

Please acknowledge receipt of this Notice by signing the conforme portion in the space provided below and re-fax or email back to us at [mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) within two (2) days from receipt hereof.

For any queries, please coordinate with the Procurement and Property Management Division at telephone number (085) 343-0768.

Thank you very much.

Very truly yours,

**GENEVIVE A. NEMEÑO**  
R&D Coordinator

Conforme:

SIGNATURE OVER PRINTED NAME

**Evergreen Enterprises**

Date and Time of Receipt: 6 / 14 / 21





**PURCHASE ORDER****Philippine Rice Research Institute - Agusan**

Basilisa, Remedios T. Romualdez, Agusan del Norte  
 Telefax (085) 343-0768, Direct Line (085) 818-4477

Supplier	EVERGREEN ENTERPRISES	P.O. No.	21-06-0268	June 15, 2021
Address	Asis St., Brgy. 1, Cabadbaran City	Reference: PR No.	21-06-0372	
		Mode of Procurement:	NP-SVP	

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	PhilRice AES	Delivery Term:	Delivery
Date of Delivery	as per given date	Payment Term:	Payable n/30

Qty	Unit	Description	Unit Cost	Amount
<b>Supply &amp; Delivery of Snacks and Lunch (Packed) for Survey Monitoring and Data Processing of RiceBIS Phase II (DS 2021) in PhilRice Agusan</b>				
<b>June 16, 2021</b>				
12	pax	AM Snacks (Packed)- Orientation	P 60.00	P 720.00
12	pax	Lunch (Packed)- Orientation	145.00	1,740.00
12	pax	PM Snacks (Packed)- Orientation	60.00	720.00
<b>June 17-18 &amp; 21, 2021 ( 12 pax per day)</b>				
36	pax	AM Heavy Snacks (Packed)	100.00	3,600.00
36	pax	PM Heavy Snacks (Packed)	100.00	3,600.00
<b>June 22-24, 2021 ( 12 pax per day)</b>				
36	pax	AM Heavy Snacks (Packed)	100.00	3,600.00
36	pax	PM Heavy Snacks (Packed)	100.00	3,600.00
<b>June 25 &amp; 28-29, 2021 ( 12 pax per day)</b>				
36	pax	AM Heavy Snacks (Packed)	100.00	3,600.00
36	pax	PM Heavy Snacks (Packed)	100.00	3,600.00
<b>June 17-18 &amp; 21, 2021</b>				
128	pax	AM Heavy Snacks (Packed)	100.00	12,800.00
*Supervisor will coordinate with the caterer as to the number delivery per day*				
<b>June 22-24, 2021</b>				
100	pax	AM Heavy Snacks (Packed)	100.00	10,000.00
*Supervisor will coordinate with the caterer as to the number delivery per day*				
<b>June 25 &amp; 28-29, 2021</b>				
100	pax	AM Heavy Snacks (Packed)	100.00	10,000.00
*Supervisor will coordinate with the caterer as to the number delivery per day*				
<b>June 30- July 2 &amp; 5, 2021 (12 pax per day</b>				
48	pax	AM Snacks (Packed)	60.00	2,880.00
48	pax	Lunch (Packed)	145.00	6,960.00
48	pax	PM Snacks (Packed)	60.00	2,880.00
*** Delivery Time: 7:00 AM to 7:30 AM				
Delivery Site: PhilRice Agusan ***				
***Please see attached Menu and NOTATIONS***				
x-x-x-x-x nothing follows x-x-x-x-x				

(Total Amount in Words) SEVENTY THOUSAND THREE HUNDRED PESOS ONLY **P 70,300.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. In line with the Institute's implementation of Environmental Management System, suppliers of laboratory chemicals and the like are enjoined to collect empty containers from PhilRice once the chemicals are already consumed. A submission of Material Safety Data Sheet (MSDS) is also a must otherwise the delivery will not be accepted by the end-user or the Supply & Property Unit.

As stipulated in Section 3 of Executive Order 398 suppliers shall pay taxes in full and on time, failure to do so will entitle the government to suspend payment for any goods or services delivered.

Conforme:

EVERGREEN ENTERPRISES

(Signature over printed name)

Date

Very truly yours,

CAESAR JOVENTINO M. TADO

Branch Director

Date

Requisitioning Office/Dept:

GENEVIVE A. NEMEÑO

Authorized Official

6-15-21

Date

Funds Available:

JOBELLE O. SARATE

Accountant II

Date

BUR/ORS No.:

2021-06-000192

BUR/ORS Date:

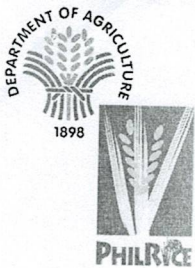
6/18

Amount

P

70,300.00





## Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte  
Tel: (085) 343-0778 | Fax: (085) 343-0768

Quality Rice. Quality Life.

### NOTICE TO PROCEED

June 15, 2021

**MS. CLAUDETTE U. ROA**  
Proprietor  
Evergreen Enterprises  
Asis St., Cabadbaran City

Dear Ms. Roa:

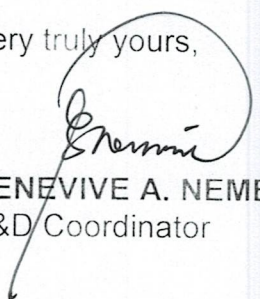
With the approval of the attached Purchase Order (PO) No. 21-06-0268, we are pleased to inform you that contract between PhilRice and Evergreen Enterprises may commence effective upon receipt of this Notice.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the Purchase Order.

Please acknowledge receipt of this Notice by signing the space provided below and re-fax or email back to us at [mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) or courier to the Philippine Rice Research Institute, Procurement and Property Management Division.

Thank you very much.

Very truly yours,

  
**GENEVIVE A. NEMEÑO**  
R&D Coordinator

### ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 6 / 15 / 21

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature:  \_\_\_\_\_