

Date: 4/29/21

# REQUEST FOR QUOTATION

Project Number: P14  
Reference PR Number: P14F-21-04-107

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (ms.cabanayan@philrice.gov.ph/courier - if sealed, addressed to Maricris S. Cabanayan) or contact u at at cellphone no. 09085619978/09486595860/09165518299.

ERNS KERIENT C. ALISEN  
BUYER/CANVASSER

JOSE ARNEL F. CORDOVA  
Division Head

## PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is PhP 80,000.00
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW suppliers are required to submit a photocopy of valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of Latest Income/Business Tax Return and original copy of Omnibus Sworn Statement prescribed by the GPPB PRIOR TO PAYMENT of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	2	months	Rental of Desktop (8units) (5000.00/unit)		
			Processor: (min) i5 8th gen or later / equivalent. 6 cores / 6 threads, 3Ghz based frequency to 4.1 Ghz turbo frequency, 9MB cache, 14nm		
			Motherboard: 4 USB port with 2 USB3 (min) PCIE port, 4 SATA port (min), Gigabit Ethernet port, 2 memory banks (min) DDR4 support, 8th Gen processor support		
			Memory: 1 pc DDR4 2400 memory 8GB (min)		
			Harddrive: 1pc 3.5" SATA 1TB (min)		
			Optical Drive: DVD Writer		
			Video: VGA port, DVI port, HDMI (optional), Video card (optional)		
			Monitor: 20" (min) LED, VGA, DVI (optional)		
			Input: USB Keyboard and USB Mouse		
			Operating System: Licensed Professional, latest 64bit with NTFS file system, for network domain environment		
			Office productivity Software: Licensed, latest 32-64bit, including word processor, spreadsheet, presentation FOR BUSINESS		
			UPS: 650VA (min), online type with surge protection		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others: \_\_\_\_\_  
Place of Delivery: ☐ PhilRice Negros ☐ Others: \_\_\_\_\_  
Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others: \_\_\_\_\_  
Warranty: ☐ 1 year ☐ 3 months ☐ Others: \_\_\_\_\_  
Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others: \_\_\_\_\_

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

Tin #: \_\_\_\_\_  
Vat Reg.: ☐  
Not Vat Reg.: ☐

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE  
Designation: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_