



**REQUEST FOR QUOTATION (RFQ)**

Sir/Madam,

Please quote your best offer for the item/s listed below, **subject to the Terms and Conditions** provided. Submit your quotation duly signed by you or your duly authorized representative not later than **April 22, 2021 at 12:00 NN** to **dave.musa@yahoo.com** or send via fax or drop at PPMU box at Procurement Management Division (PMD) Office, Maligaya, Science City of Muñoz, Nueva Ecija. For any clarification you may call/send through fax to **(044) 456-0650** or PPMU no. **09435623878/ 09150816864**

~~CHRISTOPHER DAVE B. MUSA~~  
BUYER/CANVASSER

*Glenda D. Ravelo*  
GLENDA D. RAVELO  
Division Head, PMD

**INSTRUCTIONS:**

1. Accomplish this RFQ correctly and accurately.
2. Please do not leave any blank items. Indicate "0" if item being offered is for free and "NO BID" if no offer.
3. Do not alter the contents of this form in any way.
4. All technical specifications are mandatory. Fill in the column designated for technical specifications of your offer, you may specify the brand and model if applicable. Use additional sheet if needed or attach brochure.
5. Failure to follow these instructions will disqualify your quotation.
6. NEW suppliers/bidders are required to submit a photocopy/e-copy of valid Mayor's Business Permit, BIR Registration 2303, DTI/SEC/CDA Registration (whichever is applicable), valid PhilGEPS Registration Number and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies to PMD. This shall be subjected for validation.

**Project Title:** Procurement of various IT equipment for PhilRice CES  
**Project No.:** CO-03C **Reference PR No.:** 2021-03-1000

**Approved Budget of the Contract:** ₱ **659,000.00**

Item No.	Quantity	Unit	Item and Description		Unit Price	Total Amount
			Per Request	Offer		
1	unit	1	Branded and Brand New Laptop Computer (min) i3 11th gen or later or equivalent. 2 cores / 4 threads, 1.2Ghz base frequency to 3.4Ghz turbo frequency. 4MB cache, 10nm GPU with 2GB DDR5 memory graphics 1 pc DDR4 memory 8GB (min) 1 pc 2.5" SATA 1TB (min) + 256GB M.2 SSD (Optional) 14" LED Wireless mouse, USB2,USB3, VGA, HDMI (optional) minimum 3 USB ports Licensed, latest 64bit with NTFS File system Licensed, latest 32-64bit, Including word processor, spreadsheet, presentation for business Slim and lightweight			
2	unit	1	Branded & Brand New Laptop (min) i7 11th gen or later / equivalent. 6 cores / 12 threads, 2.6Ghz base frequency to 4.5Ghz turbo frequency, 12MB cache, 14nm GPU with 4GB DDR5 Memory DDR4 2666 memory 16GB (min) 2.5" SATA 1TB (min) + 512GB M.2 SSD 14" Full HD LED Wireless mouse, USB2,USB3, USB Type C, VGA, HDMI, Display Port (optional) minimum 3 USB ports Licensed, latest 64bit with NTFS File System Licensed, latest 32-64bit, Including word processor, spreadsheet, presentation for business			
3	unit	1	Branded and Brand New Heavy duty Printer, scanner, copier (All in One), With a Replaceable Ink Pack System (RIPS), Up to 86,000 Pages Ink Packs, Duplex Printing, Ethernet, Wi-Fi Direct, Print Up to A3+, with maintenance box replacement, with 2 units of optional cassettes and 1 optional cabinet.			





Date:

04/16/2021

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4	unit	1	<p>Branded and Brand New All in one desktop Computer            Processor: 10th gen, 1.8Ghz base frequency to 3.4Ghz turbo frequency, 6 cores / 6 threads, 9MB cache            Graphics: Integrated graphics            Display: 23.8" FHD IPS WLED touch screen            Memory: 8 GB DDR4 2400            Drive: 1TB SATA + 128GB PCIe NVMe M.2 SSD            Add ons: DVD Writer, 3 in 1 card reader, HD webcam            Network: Gigabit Ethernet, WLAN a/b/g/n/ac, Bluetooth 4.2            Ports: 2x USB2, 2x USB 3.1            Keyboard and mouse            UPS: Online type, 650VA.            OS: Latest Licensed Professional for network domain environment with NTFS file system, 64bit            Productivity software: Latest Licensed, 32-64bit, Including word processor, spreadsheet, presentation FOR BUSINESS</p>			
5	unit	2	<p>Branded and Brand New Tower Desktop Computer            (min) i3 10th gen or later or equivalent. 4 cores / 8 threads, 3.6Ghz base frequency to 4.3Ghz turbo frequency, 6MB cache, 14nm            4 USB ports with 2 USB3 (min), PCIE port, 4 SATA ports (min), Gigabit Ethernet port, 2 memory banks (min) DDR4 support, 8th Gen processor support            1 pc DDR4 2666 memory 8GB (min)            1 pc 3.5" SATA 1TB (min) + 250GB SSD drive            DVD Writer            Built-in, VGA port, DVI port, HDMI (optional)            20" (min) LED, VGA, DVI (optional)            USB Keyboard and USB Mouse            Licensed Professional, latest 64bit with NTFS file system, for network domain environment            Licensed, latest 32-64bit, Including word processor, spreadsheet, presentation FOR BUSINESS            650VA (min), online type, with surge protection</p>			
6	unit	1	<p>Branded and Brand New Tower Desktop Computer            (min) i5 10th gen or later or equivalent. 6 cores / 12 threads, 3.1Ghz base frequency to 4.5Ghz turbo frequency, 12MB cache, 14nm            4 USB ports with 2 USB3 (min), PCIE port, 4 SATA ports (min), Gigabit Ethernet port, 2 memory banks (min) DDR4 support, 8th Gen processor support            1 pc DDR4 2666 memory 8GB (min)            1 pc 3.5" SATA 1TB (min) + 256GB M.2 SSD            DVD Writer            VGA port, DVI port, HDMI (optional), Video card (optional)            20" (min) LED, VGA, DVI (optional)            USB Keyboard and USB Mouse            Licensed Professional, latest 64bit with NTFS file system, for network domain environment            Licensed, latest 32-64bit, Including word processor, spreadsheet, presentation FOR BUSINESS            650VA (min), online type, with surge protection</p>			





Date: \_\_\_\_\_ 04/16/2021

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7	unit	1	<p>Branded and Brand New LaserJet Printer            Functions: Print, copy, scan            Multitasking Supported: Yes            Print Speed Black: Up to 31 ppm or more            Print Technology: Laser            Print Quality Black (Best): Up to 1200 x 1200 dpi            Display: 4.3" diagonal Color TFT-LCD back-lit            480 RGB (H) x 272 (V)            Duty Cycle (Monthly, A4): Up to 120,000 pages            Recommended Monthly Page volume: 1,500 to 7,500 pages            Compatible OS: Windows OS, Mac OS, Mobile OS-, iOS, Android            Paper Handling Input, Standard: 100-sheet tray 1, 250-sheet tray 2; 50-sheet ADF            Paper Handling Input, Optional: Optional third 550-sheet tray; All trays include fixed-size paper tray guides            Maximum Output Capacity: Up to 150 sheets            Duplex Printing: Yes            Mobile Printing Capability: Yes            Media Sizes Supported: Tray 1 - A4, RA4, A5, B5, B6, 10 x 15 cm, A6, 16k, envelopes (B5, C5 ISO, C6, DL ISO); Custom 76 x 127 x 356 mm; Tray 2 - A4, RA4, A5, B5, B6, A6, 16k, 105 x 148 to 216 x 356; Optional Tray 3: A4, RA5, A5, B5, B6, A6, 16k, 105 x 148 to 216 x 356 mm            Media Types: Paper (plain, EcoEfficient, light,</p>				
						<b>TOTAL</b>	

**TERMS AND CONDITIONS**

Delivery Period: 30 calendar days

Place of Delivery: { } Philippine Rice Research Institute-CES, Brgy. Maligaya, Science City of Muñoz, Nueva Ecija  
{ } ATI Building, Elliptical Road, Diliman, Quezon City

Warranty: 1 year (non-consumable supplies/Equipment) and 3 months (consumable supplies)

Payment Term: 30 Calendar Days after completion of delivery

- Price Quotations must be valid for a period of **60 calendar days** from the deadline of submission.
- Price quotations shall include all taxes, duties and/or levies. Deductions of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- Price Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotations (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein
- In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PhilRice shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- The item/s shall be delivered according to the requirements specified in the Conformed Purchase Order or Contract.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed. PhilRice shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of contract, without prejudice to other courses of actions and remedies open to it.
- The Bidder warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
- The winning Bidder is required to submit a photocopy of Latest Income/Business Tax Return and original copy of Omnibus Sworn Statement prescribed by the GPPB PRIOR TO PAYMENT of the goods delivered/services rendered.
- Payment shall be made within (30) days after 100% completion of delivery subject to submission and/or completion of supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's/Supplier's account.

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

**PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE**

Designation: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
**PhilGEPS Registration No.:** \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 LandBank Account number (Optional): \_\_\_\_\_

PRRI RFQ Rev 6 Effectivity Date: February 01, 2021

