



Date: March 2, 2021

REQUEST FOR QUOTATION (RFQ)

Sir/Madam,

Please quote your best offer for the item/s listed below, **subject to the Terms and Conditions** provided. Submit your quotation duly signed by you or your duly authorized representative not later than **March 10, 2021 at 5:00 PM** to **ppmu.pmd@philrice.gov.ph** or **ppmu.pmd@gmail.com** or send via fax or drop at PPMU box at Procurement Management Division (PMD) Office, Maligaya, Science City of Munoz, Nueva Ecija. For any clarification you may call/send through fax to **(044) 456-0650** or PPMU no. **09435623878/ 09150816864**

SHIRLEY C. DIAZ

BUYER/CANVASSEER

RENATO B. BAJIT

Asst. Division Head

INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Please do not leave any blank items. Indicate "0" if item being offered is for free and "NO BID" if no offer.
3. Do not alter the contents of this form in any way.
4. All technical specifications are mandatory. Fill in the column designated for technical specifications of your offer, you may specify the brand and model if applicable. Use additional sheet if needed or attach brochure.
5. Failure to follow these instructions will disqualify your quotation.
6. NEW suppliers/bidders are required to submit a photocopy/e-copy of valid Mayor's Business Permit, BIR Registration 2303, DTI/SEC/CDA Registration (whichever is applicable), valid PhilGEPS Registration Number and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies to PMD. This shall be subjected for validation.

Project Title: Vehicle Rental to fetch and ferry PhilRice staff for the period of three (3) months

Project No. GAS-015-000- / Project Code 56

Reference PR No.: 2021-02-0571

Approved Budget of the Contract: Php. 500,000.00

Item No.	Quantity	Unit	Item and Description		Unit Price	Total Amount
			Per Request	Offer		
			Vehicle Rental to fetch and ferry PhilRice staff to and from the following areas for the period of three (3) months or until the contract amount was consumed			
			1.Metro Manila (500km);10km/li	ABC-7,200		
			2.Baguiο, La Trinidad, Tublay(300km);8km/li	ABC-6,200		
			3.Baler Aurora (300km); 8km/li	ABC-5,500		
			4.Pangasinan, La Union (350km);10km/li	ABC-6,000		
			5.Bulacan, Tarlac, Pampanga (350km); 10km/li	ABC-6,400		
			6.Nueva Viscaya (400km); 8km/li	ABC-6,000		
			7.Isabela, Quirino (500km); 8km/li	ABC-6,600		
			8.Casiguran, Aurora (500km); 8km/li	ABC-6,600		
			9.Zambales, Bataan & Suburbs (500km); 10km/li	ABC-7,200		
			10.Los Baños, Region IV A (620km); 10km/li	ABC-8,400		
			11. Mindoro, Region IV B (1000km); 10km/li (RORO fare not included)	ABC-10,100		
			12. Isabela, Cagayan, Kalinga (950km); 8km/li	ABC-9,200		
			13. Ilocos, Abra, Ilocos (1000km); 8km/li	ABC-9,500		
			14. Isabela, Cagayan, Ilocos, Ilocos (1400km); 8km/li	ABC-11,900		
			Additional Rate per Day for all destinations	ABC-2500		
1	1	lot	Type: Van, with maximum of 11 Seating Capacity, Fully airconditioned Requirements: (These must be ensured and secured, no items is eliminated) 1.Rate must be inclusive of VAT, driver's food, fuel cost, toll fees, parking fees and all applicable taxes and charges. 2.Additional charges for overnight travels should be indicated. 3.Vehicle Year Model must not be more than 3 years from date of purchase 4.Driver/s must wear collared shirt and long pants. Wearing of shorts is not allowed. 5.Company must provide a replacement with the same class and carrying capacity in case of breakdown. 6.With Comprehensive insurance coverage. 7.Submit copy of OR/CR and insurance policy together with your quotation.			

		Additional Requirements: 1. Alcohol and disinfectant should be available in every vehicle during travel. 2. Available seats in the vehicle should be marked to make sure that social distancing is followed during travel. 3. The driver should undergo temperature scanning at the gate and should wear face mask during the travel. 4. Should make sure to follow basic health and safety protocols during travel.		
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TERMS AND CONDITIONS

Delivery Period: calendar days

Place of Delivery: _____

Warranty: 1 year (non-consumable supplies/Equipment) and 3 months (consumable supplies)

Payment Term: 30 Calendar Days after completion of delivery

1. Price Quotations must be valid for a period of 90 calendar days from the deadline of submission.
2. Price quotations shall include all taxes, duties and/or levies. Deductions of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
3. Price Quotations exceeding the Approved Budget for the Contract shall be rejected.
4. Award of contract shall be made to the lowest quotations (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein
5. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PhilRice shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized
7. The item/s shall be delivered according to the requirements specified in the Conformed Purchase Order or Contract.
8. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
9. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed. PhilRice shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of contract, without prejudice to other courses of actions and remedies open to it.
10. The Bidder warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.
11. The winning Bidder is required to submit a photocopy of Latest Income/Business Tax Return and original copy of Omnibus Sworn Statement prescribed by the GPPB PRIOR TO PAYMENT of the goods delivered/services rendered.
12. Payment shall be made within (30) days after 100% completion of delivery subject to submission and/or completion of supporting documents, in accordance with existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's/Supplier's account.

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

Email Address: _____

LandBank Account number (Optional): _____

PRRI RFQ Rev 6 Effectivity Date: February 01, 2021

