


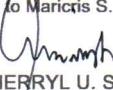
REQUEST FOR QUOTATION

Project Number: Project 6
 Reference PR Number: 21-RTF-03-042

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (mscabanayan@philrice.gov.ph/courier - if sealed, addressed to Maricris S. Cabanayan) or contact u at at cell phone no.09085619978/09486595860/09165518299.


 JULIUS B. OSORIO
 BUYER/CANVASSER


 CHERRY U. SEVILLE
 Division Head

PROCUREMENT TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **PhP 114,535.00**
2. Prices quoted are subject to deduction of 5% VAT & 1% EWT (*for goods*) or 5% VAT & 2% EWT (*for services*).
3. All bids in excess of the ABC will be rejected.
4. Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
5. Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
6. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
7. **NEW** suppliers are required to submit a photocopy of valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
8. The winning Bidder is required to submit a photocopy of Latest Income/Business Tax Return and original copy of Omnibus Sworn Statement prescribed by the GPPB PRIOR TO PAYMENT of the goods delivered/services rendered.
9. Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	1	lot	Procurement of office supplies for RiceBIS project		
			100 pack vellumboard, a4, 200 gsm, 10 sheets/pack, white or off white		
			60 pcs manila paper, 1200mmx900mm, 60 gsm, 0.14mm thickness, pale yellow		
			400 pcs certificate holder, A4		
			20 box crayons, 7 colors		
			400 pcs expanding envelope, brown		
			400 pcs ballpen		
			4 pcs battery, 9V, rechargeable		
			4 pcs battery, AA, rechargeable		
			2 pcs battery charger		
			4 pcs megabox, 50L		
			5 box laminating film		
			9 pcs researchers notebook		
			9 pcs clipboard, A4		
			1 set foldable table		
			5 pcs scissors		
			20 roll masking tape, 1"		
			20 pcs sign pen		
			50 pack photopaper, A4		
			2 pcs calculator, 12 digits		
			10 pcs binder folder, plastic, 6 holes, A4		
			65 pcs binder clip, backfold, 2"		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others: _____
Place of Delivery: ☐ PhilRice Negros ☐ Others: _____
Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others: _____
Warranty: ☐ 1 year ☐ 3 months ☐ Others: _____
Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others: _____

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED
REPRESENTATIVE

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

Email Address: _____

PRRI RFQ Rev 5 Effectivity Date: Oct 29, 2019