

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
- The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
- Once accomplished and finalized, the APP-CSE 2021 form should be:
 - Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: <u>Philippine Rice Research Institute - Central Experiment Station</u>	Agency Account Code: <u>D078</u>	Contact Person: <u>GLEND A. RAVELO</u>
Region: <u>Region III</u>	Organization Type: <u>Government Owned and Controlled Corporation</u>	Position: <u>Chief Admin Officer - Head, PMD</u>
Address: <u>Bray Malligaya, Science City of Munoz, N.E.</u>		E-mail: <u>gdcavelo@philrice.gov.ph</u>
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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	50		8	58	8,082.88	50			50	6,968.00	50			50	6,968.00	50			50	6,968.00	208.00	139.36	28986.88
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	HAND SANITIZER, 500 ml	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	151.43	0.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	153	133	85	371	16,168.18	328	37	72	437	19,044.46	318	166	62	546	23,794.68	273	27	27	327	14,250.66	1,681.00	43.58	73257.98
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	457.60	0.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	159	17	7	183	7,975.14	52	7	70	129	5,621.82	61	17	14	92	4,009.36	55	7	7	69	3,007.02	473.00	43.58	20613.34
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	455.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle				0	0.00	12			12	378.24		1		1	31.52				0	0.00	13.00	31.52	409.76
FILMS																										
9	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	3	1		4	3,391.28				0	0.00				0	0.00				0	0.00	4.00	847.82	3391.28
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	83.72	0.00
13	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
15	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1528.80	0.00	
16	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	906.36	0.00	
17	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	884.00	0.00	
18	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1508.00	0.00	
19	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	794.96	0.00	
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	24	11	54	89	3,298.34	29	7	13	49	1,815.94	37	1	32	70	2,594.20	11	7	1	19	704.14	227.00	37.06	8412.62	
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	19		73	92	5,453.76	25	5	15	45	2,667.60	30		43	73	4,327.44	15			15	889.20	225.00	59.28	13338.00	
22	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	44		92	136	6,491.28	25		10	35	1,670.55	75		23	98	4,677.54	40			40	1,909.20	309.00	47.73	14748.57	
23	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	30	10	20	60	722.40	10			10	120.40	21	5		26	313.04				0	0.00	96.00	12.04	1155.84	
24	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	172	26	113	311	53,044.16	180	23	60	263	44,857.28	135	23	128	286	48,780.16	94	44	40	178	30,359.68	1,038.00	170.56	177041.28	
25	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	143	27	118	288	52,248.96	139	20	65	224	40,638.08	122	43	95	260	47,169.20	94	27	30	151	27,394.42	923.00	181.42	167450.66	
26	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams				0	0.00				0	0.00				0	0.00				0	0.00	0.00	133.12	0.00	
27	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams				0	0.00				0	0.00				0	0.00				0	0.00	0.00	138.97	0.00	
28	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (7 2mm)	pad		2		2	61.36				0	0.00				0	0.00				0	0.00	2.00	30.68	61.36	
29	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box	5		14	19	1,862.95	1			1	98.05				0	0.00				0	0.00	20.00	98.05	1961.00	
30	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm?1mm x 30m-0.3m	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	55.64	0.00	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	25		9	34	2,404.48				0	0.00	5			5	353.60				0	0.00	39.00	70.72	2758.08	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	3	3	8	14	1,426.88	5		3	8	815.36			5	5	509.60				0	0.00	27.00	101.92	2751.84	
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	257	125	119	501	43,787.40	167	93	131	391	34,173.40	243	128	132	503	43,962.20	164	104	123	391	34,173.40	1,786.00	87.40	156096.40	
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.84	0.00	
BATTERIES AND CELLS AND ACCESSORIES																											
35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	141	12	75	228	8,276.40	104	23	10	137	4,973.10	101	20	23	144	5,227.20	72	18	20	110	3,993.00	619.00	36.30	22469.70	
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	66	10	78	154	3,038.42	57	18	10	85	1,677.05	44	20	21	85	1,677.05	21	18	20	59	1,164.07	383.00	19.73	7556.59	
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack			10	10	962.00				0	0.00				0	0.00				0	0.00	10.00	96.20	962.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
38	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	25	8	13	46	2,856.60	29	8	8	45	2,794.50	10	18	8	36	2,235.60	13	3	3	19	1,179.90	146.00	62.10	9066.60	
39	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	22		2	24	474.24				0	0.00	3		2	5	98.80				0	0.00	29.00	19.76	573.04	
40	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	39	9	5	53	1,117.77	53	2	5	60	1,265.40	27	2	5	34	717.06	13	2		15	316.35	162.00	21.09	3416.58	
41	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.67	0.00	
42	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	66	11	21	98	5,350.80	21	10	3	34	1,856.40	38	5	10	53	2,893.80	18	2	6	26	1,419.60	211.00	54.60	11520.60	
43	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	31		8	39	4,157.40	25	8		33	3,517.80	7	15	3	25	2,665.00	20	2		22	2,345.20	119.00	106.60	12685.40	
44	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	22	11	4	37	738.89	17			17	339.49	15	18	3	36	718.92		5		5	99.85	95.00	19.97	1897.15	
45	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	44	17	36	97	978.73	17	7	1	25	252.25	40	7	6	53	534.77	22	2	1	25	252.25	200.00	10.09	2018.00	
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	34	2	1	37	738.89	19	2	1	22	439.34	18	7	1	26	519.22	17	2	1	20	399.40	105.00	19.97	2096.85	
47	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	19			19	1,106.56	20			20	1,164.80	7			7	407.68				0	0.00	46.00	58.24	2679.04	
HEATING AND VENTILATION AND AIR CIRCULATION																											
48	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1109.68	0.00	
49	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1369.68	0.00	
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	856.86	0.00	

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51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	674.96	0.00
MEDICAL THERMOMETERS AND ACCESSORIES																										
52	41112224-TG-T01	THERMOGUN	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3068.00	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS FRO SERIES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	205.82	0.00
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	82.16	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	21		5	26	459.68				0	0.00				0	0.00				0	0.00	26.00	17.68	459.68
CLEANING EQUIPMENT AND SUPPLIES																										
56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	42	11	21	74	6,676.28	42	11	16	69	6,225.18	39	11	13	63	5,683.86	31	11	11	53	4,781.66	259.00	90.22	23366.98
57	47131604-BR-S01	BROOM, soft (tambo)	piece	6	3	15	24	3,269.76			10	10	1,362.40	35			35	4,768.40	30	10		40	5,449.60	109.00	136.24	14850.16
58	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	10	3	12	25	455.00	30	30	40	100	1,820.00	5	40	10	55	1,001.00	50	10		60	1,092.00	240.00	18.20	4368.00
59	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	20			20	832.00	40			40	1,664.00	60			60	2,496.00	40			40	1,664.00	160.00	41.60	6656.00
60	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23.92	0.00
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.03	0.00
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	100		3	103	3,855.29	100			100	3,743.00	100			100	3,743.00	100			100	3,743.00	403.00	37.43	15084.29
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	33	22	32	87	11,219.52	32	22	23	77	9,929.92	32		22	76	9,800.96	31	22	22	75	9,672.00	315.00	128.96	40622.40
64	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	2		5	7	173.81	30			30	744.90			33	33	819.39				0	0.00	70.00	24.83	1738.10
65	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	131.25	0.00
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	102.96	0.00
67	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	309.76	0.00
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	50		10	60	6,931.80		100		100	11,553.00				0	0.00	50			50	5,776.50	210.00	115.53	24261.30
69	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2288.00	0.00
70	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	1		2	3	436.80				0	0.00				0	0.00				0	0.00	3.00	145.60	436.80
71	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	2		2	4	495.04				0	0.00				0	0.00				0	0.00	4.00	123.76	495.04
72	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	12	13	10	35	1,883.70	17	3	7	27	1,453.14	37	5	3	45	2,421.90	16	3	5	24	1,291.68	131.00	53.82	7050.42
73	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	107.12	0.00
74	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	109	2	167	278	37,441.04	2	2	157	161	21,683.48	4	2	157	163	21,952.84	2		150	152	20,471.36	754.00	134.68	101548.72
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	1			1	27.96				0	0.00				0	0.00				0	0.00	1.00	27.96	27.96
PERSONAL PROTECTIVE EQUIPMENT																										
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1144.00	0.00
77	46181702-FSH01	FACE SHIELD, direct splash protection	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	124.80	0.00
78	46181804-GG-G01	PROTECTIVE SAFETY GOGGLES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	156.00	0.00
79	42131601-PA-A01	Polyethylene Apron (50g)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	15.08	0.00
80	42131702-SG-01	SURGICAL GOWN	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	299.52	0.00
81	42131711-HC-H01	HEAD COVER, disposable	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2.60	0.00
82	42131609-SC-S01	SHOE COVER, disposable	pair				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.32	0.00
83	42132203-MG-G01	NITRILE GLOVES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3.07	0.00
84	42132203-MG-G02	PREMIUM LATEX GLOVES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5.02	0.00
85	42131713-SM-M01	SURGICAL MASK, 3-ply	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	14.04	0.00
86	46182008-KN-M01	KN95 FACE MASK	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	104.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
87	43211507-DSK001	MITHI DESKTOP, basic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	24,793.60	0.00	
88	43211507-DSK002	MITHI DESKTOP, mid-range	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	42,390.40	0.00	
89	43211503-LAP001	MITHI LAPTOP, mid-range	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41,392.00	0.00	
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	1	2	5	8	21,206.64	1			1	2,650.83				0	0.00				0	0.00	9.00	2650.83	23857.47	
91	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece				0	0.00	5			5	837.20				0	0.00				0	0.00	5.00	167.44	837.20	
92	43211708-MO-O01	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in ind	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	111.30	0.00	
93	43211708-MO-O02	MOUSE, WIRELESS, USB	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.00	0.00	
94	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	38100.97	0.00	
95	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9191.52	0.00	
96	43212105-PR-L01	PRINTER, laser, monochrome	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00	
97	43212105-PR-L02	PRINTER, laser, colored	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7899.00	0.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
98	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	29.64	0.00	
99	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (~1mm)	box	10		40	50	452.50		2	6	8	72.40		2	23	25	226.25	12		3	15	135.75	98.00	9.05	886.90	
100	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (~1mm)	box	26	2	39	67	1,023.09	22	4	7	33	503.91	22	3	24	49	748.23	5	2	2	9	137.43	158.00	15.27	2412.66	
101	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (~1mm)	box	23		36	59	1,227.20	17	2	4	23	478.40	19	2	24	45	936.00			2	2	41.60	129.00	20.80	2683.20	
102	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (~1mm)	box	18	3	34	55	2,631.20	11		3	14	669.76	15		22	37	1,770.08	5			5	239.20	111.00	47.84	5310.24	
103	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	87	46	75	208	2,916.16	97	10	32	139	1,948.78	119	7	39	165	2,313.30	17	25	12	54	757.08	566.00	14.02	7935.32	
104	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	2		40	42	3,242.40				0	0.00				0	0.00				0	0.00	42.00	77.20	3242.40	
105	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	30			30	2,059.20				0	0.00				0	0.00				0	0.00	30.00	68.64	2059.20	
106	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	3		1	4	2,692.36	1			1	673.09	1			1	673.09				0	0.00	6.00	673.09	4038.54	
107	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	3		1	4	3,708.64	2			2	1,854.32	1			1	927.16				0	0.00	7.00	927.16	6490.12	
108	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box	4	1	2	7	5,168.80	5			5	3,692.00	2			2	1,476.80				0	0.00	14.00	738.40	10337.60	
109	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	10			10	304.90	10		5	15	457.35				0	0.00	5			5	152.45	30.00	30.49	914.70	
110	44121506-EN-M02	ENVELOPE, mailing, white, 70gsm	box	1		2	3	1,134.60				0	0.00				0	0.00				0	0.00	3.00	378.20	1134.60	
111	44121504-EN-W02	ENVELOPE, mailing, white, with window	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	433.68	0.00	
112	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece		1	2	3	30.90		1		1	10.30		1		1	10.30		1		1	10.30	6.00	10.30	61.80	
113	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	3		14	17	1,417.97	10			10	834.10		10	12	22	1,835.02				0	0.00	49.00	83.41	4087.09	
114	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	86.04	0.00	
115	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	11.13	0.00	
116	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	14.23	0.00	
117	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	1			1	270.40	1			1	270.40				0	0.00				0	0.00	2.00	270.40	540.80	
118	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	1			1	311.88	1			1	311.88	1			1	311.88				0	0.00	3.00	311.88	935.64	
119	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	1			1	171.43				0	0.00				0	0.00				0	0.00	1.00	171.43	171.43	
120	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	1			1	243.24	1			1	243.24				0	0.00				0	0.00	2.00	243.24	486.48	
121	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (~5mm)	box	1			1	952.64	1			1	952.64				0	0.00				0	0.00	2.00	952.64	1905.28	
122	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	3		2	5	1,395.00				0	0.00	3			3	837.00				0	0.00	8.00	279.00	2232.00	
123	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	7		3	10	3,213.60				0	0.00	7			7	2,249.52				0	0.00	17.00	321.36	5463.12	
124	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box		10	25	35	1,983.80		20		20	1,133.60	10		10	5	25	1,417.00		10		10	566.80	90.00	56.68	5101.20
125	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.60	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
126	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	20	1	29	50	2,334.00	5			5	233.40	13	12		25	1,167.00			5	5	233.40	85.00	46.68	3967.80	
127	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	33	12	42	87	1,164.06	30	12		42	561.96	46	12		58	776.04	10	12		22	294.36	209.00	13.38	2796.42	
128	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	5	12	31	48	642.24	15	12		27	361.26	11	12		23	307.74	5	12		17	227.46	115.00	13.38	1538.70	
129	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	2	12	25	39	521.82	15	12		27	361.26	5	12		17	227.46	5	12		17	227.46	100.00	13.38	1338.00	
130	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	85	5	78	168	1,508.64	55			55	493.90	41	5	5	51	457.98	5			5	44.90	279.00	8.98	2505.42	
131	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece			74	74	664.52	35			35	314.30	4	5		9	80.82				0	0.00	118.00	8.98	1059.64	
132	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece			50	50	449.00	40			40	359.20				0	0.00				0	0.00	90.00	8.98	808.20	
133	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	6		15	21	162.96	2			2	15.52	2		17	19	147.44		2		2	15.52	44.00	7.76	341.44	
134	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	9		19	28	479.92			2	2	34.28			17	17	291.38		2		2	34.28	49.00	17.14	839.86	
135	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	39	6	14	59	1,226.61	8			8	166.32	18			18	374.22	5			5	103.95	90.00	20.79	1871.10	
136	44122037-RB-P10	RING BINDER, plastic, 32mm, 84 rings	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	239.79	0.00	
137	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	109.50	0.00	
138	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece			1	1	34.95				0	0.00				0	0.00				0	0.00	1.00	34.95	34.95	
139	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	3	3	7	13	192.66	2		3	5	74.10	10		3	13	192.66	2			2	29.64	33.00	14.82	489.06	
140	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	24		7	31	1,036.33	7		3	10	334.30			2	2	66.86				0	0.00	43.00	33.43	1437.49	
141	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.96	0.00	
142	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	1	2	3	6	1,216.80	4			4	811.20				0	0.00				0	0.00	10.00	202.80	2028.00	
143	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece				0	0.00	2			2	263.92	3			3	395.88				0	0.00	5.00	131.96	659.80	
144	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	29	2	17	48	1,946.88	8			8	324.48	10			10	405.60				0	0.00	66.00	40.56	2676.96	
145	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	3	1	1	5	884.00				0	0.00				0	0.00				0	0.00	5.00	176.80	884.00	
146	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	914.16	0.00	
147	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	24.90	0.00	
148	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	5	5	2	12	770.40	3			3	192.60				0	0.00				0	0.00	15.00	64.20	963.00	
149	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9534.72	0.00	
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	346.85	0.00	
151	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5642.00	0.00	
152	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9297.60	0.00	
153	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5699.20	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																											
154	44103109-BR-D05	DRUM CART, BROTHER DR-3455	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6947.20	0.00	
155	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	910.00	0.00	
156	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1601.60	0.00	
157	44103109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6760.00	0.00	
158	44103103-BR-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5080.40	0.00	
159	44103103-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00	
160	44103103-BR-M03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00	
161	44103103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00	
162	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5116.80	0.00	
163	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	989.04	0.00	
164	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.60	0.00	
165	44103105-CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	754.00	0.00	

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166	44103105-CA-B02	INK CART, CANON PG-810, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	780.00	0.00
167	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
168	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	5	15		20	4,992.00				0	0.00	20	1		21	5,241.60				0	0.00	41.00	249.60	10233.60
169	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	5	15		20	4,992.00				0	0.00	20	1		21	5,241.60				0	0.00	41.00	249.60	10233.60
170	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	5	15		20	4,992.00				0	0.00	20	1		21	5,241.60				0	0.00	41.00	249.60	10233.60
171	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	773.76	0.00
172	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	950.56	0.00
173	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	795.60	0.00
174	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	920.40	0.00
175	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
176	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
177	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
178	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
179	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1996.80	0.00
180	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3016.00	0.00
181	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	769.60	0.00
182	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	915.20	0.00
183	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
184	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
185	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	641.68	0.00
186	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	641.68	0.00
187	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	641.68	0.00
188	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1269.84	0.00
189	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	656.24	0.00
190	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	821.60	0.00
191	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1944.80	0.00
192	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
193	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
194	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1539.20	0.00
195	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1570.40	0.00
196	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1165.84	0.00
197	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1165.84	0.00
198	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1165.84	0.00
199	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
200	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
201	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
202	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
203	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	366.08	0.00
204	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
205	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
206	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
207	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	405.60		0.00
208	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	405.60		0.00
209	44103105-HP-C50	Ink Cartridge, HP LOS51AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75		0.00
210	44103105-HP-M50	Ink Cartridge, HP LOS54AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75		0.00
211	44103105-HP-Y50	Ink Cartridge, HP LOS57AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75		0.00
212	44103105-HP-B50	Ink Cartridge, HP LOS60AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4956.60		0.00
213	44103105-HX-C48	Ink Cartridge, HP LOS63AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64		0.00
214	44103105-HX-M48	Ink Cartridge, HP LOS66AA (HP955XL) Magenta Origin	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64		0.00
215	44103105-HX-Y48	Ink Cartridge, HP LOS69AA (HP955XL) Yellow Origina	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64		0.00
216	44103105-HX-B48	Ink Cartridge, HP LOS72AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1644.24		0.00
217	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62		0.00
218	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62		0.00
219	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62		0.00
220	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	741.28		0.00
221	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	77.43		0.00
222	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	736.32		0.00
223	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	77.94		0.00
224	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2685.28		0.00
225	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1892.80		0.00
226	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2685.28		0.00
227	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3567.20		0.00
228	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5002.40		0.00
229	44103103-HP-B12	TONER CART, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3380.00		0.00
230	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3337.36		0.00
231	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7332.00		0.00
232	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3952.00		0.00
233	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	8			8	27,456.00	14			14	48,048.00	2			2	6,864.00				0	0.00	24.00	3432.00		82368.00
234	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	4			4	9,443.20				0	0.00				0	0.00				0	0.00	4.00	2360.80		9443.20
235	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	2			2	5,085.60				0	0.00				0	0.00				0	0.00	2.00	2542.80		5085.60
236	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	2			2	5,085.60				0	0.00				0	0.00				0	0.00	2.00	2542.80		5085.60
237	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	2			2	5,085.60				0	0.00				0	0.00				0	0.00	2.00	2542.80		5085.60
238	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2916.16		0.00
239	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3072.16		0.00
240	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3072.16		0.00
241	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3072.16		0.00
242	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7856.16		0.00
243	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6900.40		0.00
244	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10193.04		0.00
245	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10193.04		0.00
246	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10193.04		0.00
247	44103103-HP-B27	TONER CART, HP CE410A, (HP905), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4201.60		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
248	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6011.20	0.00
249	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6011.20	0.00
250	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6011.20	0.00
251	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4466.80	0.00
252	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7332.00	0.00
253	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart		1		1	3,044.01	1			1	3,044.01	5			5	15,220.05	1			1	3,044.01	8.00	3044.01	24352.08
254	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5787.60	0.00
255	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5200.00	0.00
256	44103103-HP-B51	HP Toner CF280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7112.56	0.00
257	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8606.00	0.00
258	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3241.70	0.00
259	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Blk Contract L	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4056.00	0.00
260	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10051.00	0.00
261	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13156.00	0.00
262	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2901.60	0.00
263	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
264	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
265	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
266	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7056.40	0.00
267	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
268	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow LaserJe	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
269	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta LaserJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
270	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3429.78	0.00
271	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00
272	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow LaserJe	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00
273	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta LaserJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00
274	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4440.80	0.00
275	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7441.20	0.00
276	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
277	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
278	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
279	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
280	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
281	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
282	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart		5		5	19,500.00				0	0.00				0	0.00				0	0.00	5.00	3900.00	19500.00
283	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4399.20	0.00
284	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3406.00	0.00
285	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2350.40	0.00
286	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2454.40	0.00
287	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3380.00	0.00
288	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2875.58	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
289	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7259.20	0.00	
290	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3458.00	0.00	
291	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6442.80	0.00	
292	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7321.14	0.00	
293	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3962.24	0.00	
294	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4066.40	0.00	
295	44103103-BR-B15	TONER CART, BROTHER TN-3478 Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6370.00	0.00	
296	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13399.36	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
297	45121517-DO-C02	DOCUMENT CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23623.60	0.00	
298	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17472.00	0.00	
FLAG OR ACCESSORIES																											
299	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	284.84	0.00	
PRINTED PUBLICATIONS																											
300	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	37.21	0.00	
FIRE FIGHTING EQUIPMENT																											
301	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1144.00	0.00	
302	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5613.25	0.00	
CONSUMER ELECTRONICS																											
303	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit		1		1	6,415.64				0	0.00				0	0.00				0	0.00	1.00	6415.64	6415.64	
FURNITURE AND FURNISHINGS																											
304	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	303.68	0.00	
305	56101504-CM-W01	CHAIR,monobloc, white, with backrest, w/o amrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	301.60	0.00	
306	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1336.40	0.00	
307	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1315.60	0.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
308	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece			5	5	198.90			5	5	198.90				0	0.00				0	0.00	10.00	39.78	397.80	
309	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	4			4	169.52	10			10	423.80			20	20	847.60				0	0.00	34.00	42.38	1440.92	
310	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	28		2	30	132.60	60	50		110	486.20		10	2	12	53.04	10			10	44.20	162.00	4.42	716.04	
311	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	79	62	162	303	10,486.83	161	5	82	248	8,583.28	155	35	27	217	7,510.37	81		12	93	3,218.73	861.00	34.61	29799.21	
312	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	70	72	147	289	10,002.29	170	20	62	252	8,721.72	154	50	12	216	7,475.76	81	15	12	108	3,737.88	865.00	34.61	29937.65	
313	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	5			5	173.05	32			32	1,107.52				0	0.00				0	0.00	37.00	34.61	1280.57	
314	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack			5	5	774.20				0	0.00				0	0.00				0	0.00	5.00	154.84	774.20	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
5	43232202-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	

Handwritten signature

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
7	43232402-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11	43232802-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12	43232905-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14	43233205-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15	43233405-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
Common Electrical Supplies																										
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Common Office Equipment																										
1	44111905-WB-N01	White Board					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	44111911-WB-D01	White Board, Digital					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Common Office Supplies																										
1		Sticker paper, A4, 10pcs per pack	pack	7	57	55	119	6,545.00	8	20	10	38	2,090.00	28	18	20	66	3,630.00	10	10		20	1,100.00	243.00	55.00	13365.00
2		Photo paper, A4, 20pcs per pack	pack	58	10	33	101	9,999.00	30	10	2	42	4,158.00	30	10		40	3,960.00				0	0.00	183.00	99.00	18117.00
3		Ballpen, Ordinary, Black	piece	36	43	579	658	5,066.60	83	40	553	676	5,205.20	33	10	35	78	600.60	30	10	53	93	716.10	1,505.00	7.70	11588.50
4		Ballpen, Fine point, black	piece	137	15		152	4,180.00	94	35		129	3,547.50	122	44	35	201	5,527.50	30		24	54	1,485.00	536.00	27.50	14740.00
5		Ballpen, Fine point, Blue	piece	89	7	6	102	2,805.00	57	42	6	105	2,887.50	89	7	41	137	3,767.50	37	7	6	50	1,375.00	394.00	27.50	10835.00
6		Ballpen, Fine point, Green	piece				0	0.00		25		25	687.50			25	25	687.50				0	0.00	50.00	27.50	1375.00
7		Ballpen, Fine point, red	piece	20			20	550.00	54			54	1,485.00	20	24		44	1,210.00	20		24	44	1,210.00	162.00	27.50	4455.00
8		Board, Bristol board, A4 , yellow, 220gsm, 100's/pack	pack		2	5	7	2,541.00				0	0.00				0	0.00	5			5	1,815.00	12.00	363.00	4356.00
9		Board, Bristol board, Legal , green, 220 gsm, 100's/pack	pack	10		3	13	4,719.00	3			3	1,089.00	13			13	4,719.00	10			10	3,630.00	39.00	363.00	14157.00
10		Board, Bristol board, Legal, Pink min 80gsm, 100's/pack	pack			8	8	2,904.00				0	0.00			5	5	1,815.00				0	0.00	13.00	363.00	4719.00
11		Board, Bristol board, Legal, yellow, 220 gsm, 100's/pack	pack	4		5	9	3,267.00	5			5	1,815.00	6			6	2,178.00	7			7	2,541.00	27.00	363.00	9801.00
12		Board, Bristol board, Letter, blue, 220 gsm, 100's/pack	pack				0	0.00	3			3	1,089.00	3			3	1,089.00				0	0.00	6.00	363.00	2178.00
13		Board, Bristol board, A4, White, 220 gsm, 100s/pack	pack	20		5	25	9,075.00				0	0.00	0		5	5	1,815.00				0	0.00	30.00	363.00	10890.00
14		Stapler, with side remover	piece	14	27	1	42	18,480.00	3		2	5	2,200.00	1			1	440.00				0	0.00	48.00	440.00	21120.00
15		Magazine file, big w/ closed ends and finger ring, 5x9x15-3/4"	piece	25		50	75	14,850.00	30			30	5,940.00		5		5	990.00				0	0.00	110.00	198.00	21780.00
16							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
17							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
18							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
19							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
20							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Common Janitorial Supplies																										
1		Cleaning agent, Liquid bleach, 1 gallon per piece	piece	15	6	80	101	38,885.00			80	80	30,800.00	5	6	80	91	35,035.00			60	60	23,100.00	332.00	385.00	127820.00
2		Cleaning agent, Glass cleaner, 500ml per piece, branded	piece	0	44	0	44	8,228.00			45	45	8,415.00			45	45	8,415.00			45	45	8,415.00	179.00	187.00	33473.00
3		Cleaning tools, Push brush w/ handle	piece	0	0	30	30	5,775.00			30	30	5,775.00			30	30	5,775.00			30	30	5,775.00	120.00	192.50	23100.00
4		Cleaning agent, Stain remover, muriatic acid, 250 ml./bot	piece	0	0	30	30	1,650.00			30	30	1,650.00			30	30	1,650.00			30	30	1,650.00	120.00	55.00	6600.00
5		Cleaning tools, Toilet brush w/ bucket	piece	0			0	0.00	30			30	3,960.00	30			30	3,960.00	30			30	3,960.00	90.00	132.00	11880.00
6		Conditioner, Fabric conditioner, 1000ml per piece	piece	0			0	0.00	100			100	21,780.00	50			50	10,890.00	50			50	10,890.00	200.00	217.80	43560.00
7		Deodorizer, Deodorant cake	piece	205			205	5,637.50	205			205	5,637.50	205			205	5,637.50	205			205	5,637.50	820.00	27.50	22550.00
8		Soap, Liquid Hand soap,with moisturizer, 1 gallon per piece, branded	piece	17	13		30	12,045.00	83	2		85	34,127.50	62	10		72	28,908.00	58	2		60	24,090.00	247.00	401.50	99170.50
9		Sanitizing agent, Disinfectant spray, 340g-510g	can	1	23	2	26	10,400.00	50			50	20,000.00	116	10		126	50,400.00	53			53	21,200.00	255.00	400.00	102000.00
10		Detergent, Liquid detergent , 1 gallon per piece, branded	piece	26	1		27	15,592.50	2			2	1,155.00	4			4	2,310.00	2			2	1,155.00	35.00	577.50	20212.50
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
Office Equipment and Accessories																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
Office Supplies																											
1		Battery, Alkaline, AA, 2 pcs/pack	pack	31	30	30	91	6,506.50	30	30	30	90	6,435.00	30	30	30	90	6,435.00	30	30	30	90	6,435.00	361.00	71.50		25811.50
2		Battery, Alkaline, AAA, 4pcs/pack	pack	15	15	15	45	7,425.00	15	15	15	45	7,425.00	15	15	15	45	7,425.00	15	15	15	45	7,425.00	180.00	165.00		29700.00
3		Battery, Alkaline, 9V	piece	15	15	15	45	4,603.50	15	15	15	45	4,603.50	15	15	15	45	4,603.50	15	15	15	45	4,603.50	180.00	102.30		18414.00
4		Sign pen, Black, 0.7 mm needle tip	piece	0	0	12	12	1,029.60	50			50	4,290.00	50	0	12	62	5,319.60				0	0.00	124.00	85.80		10639.20
5		Sign pen, Blue, 0.7 mm needle tip	piece	0	0	12	12	1,029.60	50			50	4,290.00	50	0	12	62	5,319.60				0	0.00	124.00	85.80		10639.20
6		Battery, Rechargeable Battery, AA, 2 pcs/blister pack	pack		10	30	40	14,800.00	15	5		20	7,400.00	5	10		15	5,550.00				0	0.00	75.00	370.00		27750.00
7		Battery, Rechargeable Battery, AAA, 2 pcs/blister pack	pack	5		12	17	8,500.00	15	5	2	22	11,000.00	5			5	2,500.00				0	0.00	44.00	500.00		22000.00
8		Battery, Dry cell, 9v	piece	30	2	12	44	4,501.20	2	2	2	6	613.80	12	2	2	16	1,636.80	2	2	2	6	613.80	72.00	102.30		7365.60
9		Film, Laminating film, A4, 125 mic	pack	15	10	0	25	14,520.00				0	0.00	15			15	8,712.00				0	0.00	40.00	580.80		23232.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
Audio and visual presentation and composing equipment																											
1	52161505-TV-S01	SMART Television					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
2	52161520-MC-M01	Microphone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
3	52161512-SP-K01	Speakers					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4	32101514-AM-P01	Amplifier					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
5	52161517-EQ-E01	Equalizer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec					Q4	Q4 AMOUNT
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
Photographic or filming or video equipment																											
1	46171615-HD-C01	HD Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
2	45121504-DS-C01	DSLR Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
3	45121516-VH-C01	HD Video Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4	45121506-VC-C01	Video Conference Equipment					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
Cleaning Equipment and Supplies																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
Paper Materials and Products																										
1		Envelope, Coin envelope, #00,75 gsm, 500 pcs/box	box				0	0.00	10			10	1,342.00				0	0.00				0	0.00	10.00	134.20	1342.00
2		Envelope, Coin envelope, #3,75 gsm, 500 pcs/box	box	20	5		25	3,850.00				0	0.00	20			20	3,080.00				0	0.00	45.00	154.00	6930.00
3		Envelope, Coin envelope, #5,75 gsm, 500 pcs/box	box	66			66	11,253.00	10			10	1,705.00	45			45	7,672.50				0	0.00	121.00	170.50	20630.50
4		Envelope, Coin envelope, # 8-1/2,75 gsm, 500 pcs/box	box	47			47	10,857.00	10			10	2,310.00	20			20	4,620.00				0	0.00	77.00	231.00	17787.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Lighting and fixtures and accessories																										
1	39112102-LB-B01	LED bulb					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Electrical equipment and components and supplies																										
1		Tape, Electrical tape, black	piece	25	20	98	143	15,730.00	8	8		16	1,760.00	38	6	6	50	5,500.00	26	6		32	3,520.00	241.00	110.00	26510.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
Computer Supplies																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
Common ICT Equipment																											
1	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
2	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
3	43212105-PP-001	Portable Printer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4	43211509-AT-001	Android Tablet					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
5	43222610-HS-001	Hub/Switches					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
6	43222609-NR-001	Network Routers					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
7	43222640-WA-P01	Wireless Access Point					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
8	43211711-SF-001	Scanner, Flatbed					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
9	45111601-WP-P01	Wireless Pointing Device / Laser Pointer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
10	81112306-MF-P01	Multi Function PRINTER					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12	43191501-MP-001	Mobile Phone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13	43211711-SC-D01	Scanner, Colored, Double sided, feeder type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
16							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
17							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
18							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
19							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
20							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
21							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
22							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
23							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
24							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
26							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
27							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
28							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
29							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
OTHER SOFTWARE																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Consumables																										
1	Toner cartridge, Remanufactured, 85A	piece	24	10	7	41	31,570.00		12	6	10	28	21,560.00	15	17	3	35	26,950.00	12	6	2	20	15,400.00	124.00	770.00	95480.00
2	Telephone - Mobile - Cellcards, 300	piece	192	184	201	577	173,100.00		180	178	169	527	158,100.00	175	168	188	531	159,300.00	165	174	172	511	153,300.00	2,146.00	300.00	643800.00
3	Telephone - Mobile - Cellcards, 200	piece	26	26	32	84	16,800.00		26	26	26	78	15,600.00	26	26	31	83	16,600.00	26	25	26	77	15,400.00	322.00	200.00	64400.00
4	Telephone - Mobile - Cellcards, 100	piece	64	30	30	124	12,400.00		28	30	28	86	8,600.00	30	66	30	126	12,600.00	28	28	28	84	8,400.00	420.00	100.00	42000.00
5						0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6						0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7						0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8						0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9						0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10						0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11						0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12						0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13						0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14						0	0.00					0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

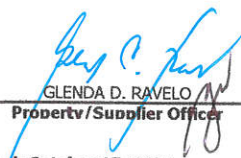
Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Other Categories																										
1	53121601-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	60104701-SP-001	Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	46181502-BF-V01	Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	25172502-WW-001	Wheels, _____ (type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	40161513-FF-001	Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	48101710-DW-F01	Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9	26111729-AB-001	Auto Battery					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10		Bag, Net bag, 6" x 8" ,with nylon string	piece	1100			1100	12,100.00				0	0.00				0	0.00				0	0.00	1,100.00	11.00	12100.00
11		Bag, Net bag, 19" x 26" ,with nylon string	piece	1225	50	100	1375	39,325.00	600			600	17,160.00	200			200	5,720.00				0	0.00	2,175.00	28.60	62205.00
12		Bag, Net Bag 10 inches x 15 inches, with nylon string	piece	1000			1000	20,000.00				0	0.00				0	0.00				0	0.00	1,000.00	20.00	20000.00
13		Nylon string, Tansi, 1kg/roll	roll	61	10	15	86	47,300.00	75		15	90	49,500.00	56		15	71	39,050.00	45			45	24,750.00	292.00	550.00	160600.00
14		Fertilizer, Complete (14-14-14), 50 kg per bag	bag	391	5		396	522,720.00	20	5	10	35	46,200.00	57		15	72	95,040.00				0	0.00	503.00	1320.00	663960.00
15		Fertilizer, Muriate of Potash (0-0-60), 50 kg per bag	bag	34	1		35	61,600.00	10	5	21	36	63,360.00	5		15	20	35,200.00				0	0.00	91.00	1760.00	160160.00
16		Fertilizer, Urea (46-0-0), 50 kg per bag	bag	49	3		52	67,496.00	23		27	50	64,900.00	14	4	20	38	49,324.00	2			2	2,596.00	142.00	1298.00	184316.00
17		Herbicide, 2-4 D, Amine, 1 li per bottle	bottle	20	1	2	23	8,070.70	1	2	1	4	1,403.60	19		1	20	7,018.00		1		1	350.90	48.00	350.90	16843.20
18		Herbicide, 2-4 D, Amine, 500 ml per bottle	bottle	25			25	6,105.00			2	2	488.40	20			20	4,884.00				0	0.00	47.00	244.20	11477.40
19		Herbicide, Bispyribac Sodium, 500 ml per bottle	bottle	13			13	26,455.00	6			6	12,210.00	18			18	36,630.00	5			5	10,175.00	42.00	2035.00	85470.00
20		Herbicide, Butachlor, 500 ml per bottle	bottle	23			23	9,614.00				0	0.00	21			21	8,778.00				0	0.00	44.00	418.00	18392.00
21		Herbicide, Glyphosate IPA, 1 li per bottle	bottle	20	7		27	12,220.47	7		7	14	6,336.54	23	7		30	13,578.30	7		5	12	5,431.32	83.00	452.61	37566.63
22		Herbicide, Pretlathlor, 1 li per bottle	bottle	10			10	11,022.00	1			1	1,102.20	18			18	19,839.60				0	0.00	29.00	1102.20	31963.80
23		Molluscicide, Niclosamide, 1li per bottle	bottle	15	1		16	20,966.88			1	1	1,310.43	10			10	13,104.30				0	0.00	27.00	1310.43	35381.61
24		Molluscicide, Niclosamide, 500 ml per bottle	bottle	16	27		43	30,745.00			2	2	1,430.00	13			13	9,295.00				0	0.00	58.00	715.00	41470.00
25		Insecticide, Cypermethrin, 1 li per bottle	bottle	23			23	16,445.00	1		1	2	1,430.00	10			10	7,150.00				0	0.00	35.00	715.00	25025.00
26		Acetate, Plastic acetate, Gauge #16, 50 m/ roll	roll	4	2		6	30,492.00				0	0.00				0	0.00				0	0.00	6.00	5082.00	30492.00
27		Rodenticide, Coumateryl, 1 kg per pack	pack	10			10	13,252.80				0	0.00	8			8	10,602.24				0	0.00	18.00	1325.28	23855.04
28		Fertilizer, Solophos (0-18-0), 50 kg per bag	bag	22			22	32,670.00	30		22	52	77,220.00			30	30	44,550.00	1			1	1,485.00	105.00	1485.00	155925.00
29		Plane Fare/Airline Ticket	lot	1	1	1	3	618,287.37	1	1	1	3	618,287.37	1	1	1	3	618,287.37	1	1	1	3	618,287.37	12.00	206095.79	2473149.48
30							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
31							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
32							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
A. TOTAL																						P		7,360,715.69
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		736,071.57
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		-
D. GRAND TOTAL (A + B+ C)																						P		8,096,787.26
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								
F. MONTHLY CASH REQUIREMENTS																						P		-
G.1 Available at Procurement Service Stores					501,397.21				330,437.96				332,191.32				198,063.54	P	1,362,090.03					
G.2 Other Items not available at PS but regulary purchased from other sources					2,128,557.22				1,384,866.54				1,487,284.41				997,917.49	P	5,998,625.66					
TOTAL MONTHLY CASH REQUIREMENTS					2,629,954.43				1,715,304.50				1,819,475.73				1,195,981.03	P	7,360,715.69					
*Agency must put the monthly requirement for air tickets, both local and international																								

**Agency must put the monthly requirement for air tickets both local and international.*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


 GLENDA D. RAVELO
 Property/Supplier Officer

Date Prepared: October 15, 2020

Certified Funds Available / Certified Appropriate Funds Available:


 MARYCHELLE A. SALVADOR
 Accountant / Local Budget Officer

Approved by:


 JOHN C. DE LEON
 Head of Office/Agency