



## REQUEST FOR QUOTATION

Project Number: \_\_\_\_\_

Reference PR Number: 2020-11-723

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at [kn.felarca@philrice.gov.ph](mailto:kn.felarca@philrice.gov.ph) / [kirkfelarca14@gmail.com](mailto:kirkfelarca14@gmail.com), if sealed, addressed to Ms. Marifel A. Astillo or fax at (064) 229-8178 not later than December 4, 2020.

KIRK N. FELARCA

BUYER/CANVASSER

OMMAL H. ABDULKADIL

RCEF Focal Person

### PROCUREMENT TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **PhP959,740.00**
2. Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
3. All bids in excess of the ABC will be rejected.
4. Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
5. Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
6. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
7. **NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
8. The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
9. Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
			<b>- OFFICE FURNITURE</b>		
1	20	pc	Executive Chair, High-back conference room chair upholstered in polypropylene, fixed polypropylene arms in classic black, back support, height adjustable, on wheels, rolling, swivel, tilt, pneumatic height adjustment, tilt tension adjustment		
2	6	unit	Glass Filing Cabinet, white, high quality guaranteed, 900 x 450 x 1850mm, powder coated, centralized lock, adjustable shelves, steel cabinet with glass door		
3	2	lot	Visitors Couch, brand new, good quality, fully weld, item powder coating, foam leatherette, good lumber		
4	12	pc	Office Table, Main Table: 1200mm L x 600mm D, 750mm Height; Side Cabinet: 800mm L x 400mm D x 620mm Height, Table Top: 25mm Thick, Legs: Metal Legs modern style in White powder coated finish, cabinet carcass: 18mm thick, Side Cabinet: with 1 swing door cabinet and 3 fix drawer cabinet in central lock mechanism with loack and key MFC laminate finish		

Page 1 of 2







## REQUEST FOR QUOTATION

Project Number:

Reference PR Number: 2020-11-723

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at [kn.felarca@philrice.gov.ph](mailto:kn.felarca@philrice.gov.ph) / [kirkfelarca14@gmail.com](mailto:kirkfelarca14@gmail.com), if sealed, addressed to Ms. Marifel A. Astillo or fax at (064) 229-8178 not later than December 4, 2020.

KIRK N. FELARCA

BUYER/CANVASSER

OMMAL H. ABDULKADIL

RCEF Focal Person

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
5	2	pc	Conference Table, Modern Walnut, High-end scratch resistant laminate finish, Dimension: 30" x 30" x 15.25"		
6	20	pc	Conference Chairs, Mid-back office and conference room chair, swivel tilt with tilt lock and tilt tension adjustment, manufactured with polyurethane, Seat: 500mm x 490mm, Back: 520 mm x 600 mm, Height Adjustable up to: Seat (off the ground): 510 mm, Chair: 1,140 mm, Fabric Upholstered, Nylon Base, Gas Lift, Tilt-Lock Mechanism, Polypropylene Armrests, Available Colors: Blue, Gray		
7	10	pc	Steel Cabinet, 2 drawers, Color: Textured Light Gray and Textured Black, Modern Design		
8	10	pc	Steel Cabinet, 3 drawers, Color: Textured Light Gray and Textured Black, Modern Design		
9	3	pc	Coffee Table, Materials: Solid Wood, Size: 80 x 45cm (DH), Easy to Clean, Stylish and Multi-functional		
10	20	pc	Single Bed Foam, size: 4"x36"x75"		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others:

Place of Delivery: ☐ PhilRice-MES ☐ Pick-up (Supplier's Location) ☐ Others:

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others:

Warranty: ☐ 1 year ☐ 3 months ☐ Others:

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others:

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation:

Company Name:

Business Address:

PhilGEPS Registration No.:

Telephone Number:

Email Address:

Page 2 of 2

PRRI RFQ Rev 5 Effectivity Date: Oct 29, 2019

