



## REQUEST FOR QUOTATION

Project Number:

Reference PR Number: 2020-11-722

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at [kn.felarca@philrice.gov.ph](mailto:kn.felarca@philrice.gov.ph) / [kirkfelarca14@gmail.com](mailto:kirkfelarca14@gmail.com), if sealed, addressed to Ms. Marifel A. Astillo or fax at (064) 229-8178 not later than December 4, 2020.

KIRK N. FELARCA

BUYER/CANVASSER

MARIFEL A. ASTILLO

Admin Officer II

### PROCUREMENT TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **Php233,630.00**
2. Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
3. All bids in excess of the ABC will be rejected.
4. Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
5. Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
6. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
7. **NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
8. The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
9. Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
IT SUPPLIES					
1	2	set	#003 Epson Ink Refill Bottle 65mL set for L3110		
2	2	set	#003 Epson Ink Refill Bottle 65mL set for L5190		
3	1	piece	Anti Virus, 5 units for 2 yrs., KASPERSKY		
4	1	unit	Canon Zoom LENS EF-S 18-55mm 1.3.5-5.6 IS II		
5	1	piece	Data management and query software, 1 year Subscription to Microsoft 365 business standard for 1 PC (Windows 10 Pro Intel Core i3-5005 U CPU @ 2.00 GHZ, 2000 MhZ .2 Core)		
6	1	piece	Dell Laptop battery for Dell Inspiron 15 7000 Series-7537		
7	2	piece	Digital Recorder, Record in MP3/LPCM with a high sensitivity S-Microphone; Up to 4 GB of built-in storage, expandable via MicroSD (SDHC/SDXC) cards; Focus and wide microphone modes to suit lectures or meetings; Direct USB built in for easy connection to PC; FM radio to listen to or record radio broadcasts		







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Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
8	2	piece	External hard drive (Seagate, 2TB)		
9	4	piece	HP Ink Advantage #680, black		
10	5	piece	HP Ink Advantage #680, tri-color		
11	1	piece	HP Laserjet Cartridge 85A		
12	1	piece	HP Notebook Battery (Model 14-9C 121TX), 14.6V/2670 mAh, CT: 6EZRV29J9A86J, HP Spare: 807957-001		
13	1	piece	Memory Card; Transfer Speed (Write) Up to 299 MB/s (HD312), Up to 90 MB/s (SDR104); Transfer Speed (read) Up to 300 MB/s (HD312), Up to 95 MB/s (SDR104)		
14	6	piece	Micro SD Card, 64 GB, Class 10 SDXC UHS-I Memory Card up to 80MB/s		
15	3	piece	Point and shoot camera; 45x optical zoom (24-1080mm) with 90x ZoomPlus; 20.0 megapixels sensor; Intelligent IS; Wi-fi and NFC; With warranty		
16	2	piece	Presentation pointer, Connection Type: Bluetooth low energy technology and 2.4 GHz wireless connection; Wireless range: 20 m 4 Indicator Lights (LED): Battery and Connectivity LED, Battery Life: 12 months + 1 extra week without laser pointer 5, Laser: Class 2 laser, Max Output: less than 1 mW, Wavelength: 640-660 nm (red light)		
17	4	unit	Printer, 3-in-1, legal, L5190, Wi-Fi All-in-One Ink Tank Printer with ADF		







Date: 12/1/2020

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Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
18	1	piece	Printer, 6 Hi-Speed USB 2.0; Wireless capability; Support 9100 Direct IP, LPR, Embedded Web Server, SNMP, SLP, WS-Print; Capacity up to 60 sheets; supports A4; B5; A6; DL envelope; Letter; Legal; 4 x 6 in; 5 x 7 in; 8 x 10 in; No. 10 envelopes; Allows borderless printing; Allows duplex printing; Has scan technology up to 1200 x 1200 dpi; With warranty		
19	2	piece	Multi Media Speakers		
20	1	piece	SSD 512 GB		
21	1	piece	Tripod, Supports 8.8 lb / 4kg; Fluid Drag and Spring Balance; Separate Pan and Tilt Locks; 501PL Compatible QR Plate; Quick Release Plate Safety Lock; Integrated Bubble Level; R/L Pan Handle Mounting Rosettes; 60mm Flat Base with 3/8" Threaded Mount		
22	4	piece	USB/Flash Drive, 16GB		
23	2	piece	Webcam with Microphone		
24	1	piece	Windows, License OS		

Delivery Period:

☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others:

Place of Delivery:

☐ PhilRice-MES ☐ Pick-up (Supplier's Location) ☐ Others:

Price Validity:

☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others:

Warranty:

☐ 1 year ☐ 3 months ☐ Others:

Payment Term:

☐ 30 calendar days ☐ 15 calendar days ☐ Others:

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation:

Company Name:

Business Address:

PhilGEPS Registration No.:

Telephone Number:

Email Address:

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PRRI RFQ Rev 5 Effectivity Date: Oct 29, 2019

