



REQUEST FOR QUOTATION

Project Number: _____

Reference PR Number: 2020-11-723

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at kn.felarca@philrice.gov.ph / kirkfelarca14@gmail.com, if sealed, addressed to Ms. Marifel A. Astillo or fax at (064) 229-8178 not later than December 4, 2020.


KIRK N. FELARCA

BUYER/CANVASSER

OMMAL H. ABDULKADIL

RCEF Focal Person

PROCUREMENT TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **PhP748,500.00**
2. Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
3. All bids in excess of the ABC will be rejected.
4. Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
5. Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
6. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
7. **NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
8. The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
9. Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
- IT SUPPLIES					
1	50	bot	Printer Ink, EPSON 003, Black		
2	50	bot	Printer Ink, EPSON 003, Yellow		
3	50	bot	Printer Ink, EPSON 003, Cyan		
4	50	bot	Printer Ink, EPSON 003, Magenta		
5	10	pc	TONER CARTRIDGE, HP, Part No. CE285A, black		
6	20	bot	Printer Ink, EPSON 664, Black		
7	20	bot	Printer Ink, EPSON 664, Yellow		
8	20	bot	Printer Ink, EPSON 664, Cyan		
9	20	bot	Printer Ink, EPSON 664, Magenta		
10	20	bot	Printer Ink, EPSON 003, Black		
11	20	bot	Printer Ink, EPSON 003, Yellow		
12	20	bot	Printer Ink, EPSON 003, Cyan		
13	20	bot	Printer Ink, EPSON 003, Magenta		
14	24	pc	Printer Ink Cartridge, HP 17A		
15	24	pc	Printer Drum Cartridge, HP 19A		
16	12	set	Toner for KYOCERA Ecosys Photocopier, TK-1147		
17	12	pc	Printer Ink, HP GT51 Black		
18	12	pc	Printer Ink, HP GT52 Cyan		
19	12	pc	Printer Ink, HP GT52 Magenta		
20	12	pc	Printer Ink, HP GT52 Yellow		

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Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
21	12	unit	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in individual box		
22	8	unit	Keyboard USB connection type		
23	12	set	HP Color laserjet CP1215 toner		
24	2	pc	Camera Battery, 7.2V 1040 mAh		
25	2	pc	64 GB SD Card, Type 3 100mb/s		
26	18	pc	Powerbank 20000 mah		
27	1	pc	Battery Charging Hub for Camera Battery (7.2V 1040 mAh)		
28	4	pc	Drone Camera Extra Battery		
29	20	unit	Headphones/Headset, Comfort - Fit Fabric Headband, 1 Button Remote with Microphone, Tangle Free Fabric Cable		
30	6	pc	1TB Hard drive		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others:

Place of Delivery: ☐ PhilRice-MES ☐ Pick-up (Supplier's Location) ☐ Others:

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others:

Warranty: ☐ 1 year ☐ 3 months ☐ Others:

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others:

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation:

Company Name:

Business Address:

PhilGEPS Registration No.:

Telephone Number:

Email Address:

PRRI RFQ Rev 5 Effectivity Date: Oct 29, 2019

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