



**REQUEST FOR QUOTATION**

**Project Number: RCE-002-000**  
**Reference PR Number: 2020-11-0876**

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (et.malong@philrice.gov.ph or emilymalong95@gmail.com - RCEF-PMO Office, PhilRice Maligaya, Muñoz Nueva Ecija - if sealed, addressed to Ms. Myline A. Dilla) not later than **December 2, 2020**.

EMILY T. MALONG  
BUYER/CANVASSER

MYLINE A. DILLA  
Head, SSU (RCEF-PMO)

**PROCUREMENT TERMS AND CONDITIONS**

- The Approved Budget for the Contract (ABC) is **Php 412,500.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	1	lot	Printing and Delivery of Notebook Specifications: Number of copies: 1650 Color: Black Pages: Number of pages: 150 Size: 140 x 210 mm Paper stock: Inside: Bookpaper #60 Cover: Hardbound with spot UV emboss Colors (Inside/Cover): Full color all pages Process: 4-color printing offset Lamination: Matte lamination with spot UV Binding: Smyth-sewn hardbound with lace marker Cover design: 1 design Delivery details: 1315 copies delivered to PhilRice-CES Nueva Ecija 56 copies delivered to PhilRice Agusan 40 copies delivered to PhilRice Batac 57 copies delivered to PhilRice Bicol 47 copies delivered to PhilRice Isabela 47 copies delivered to PhilRice Los Banos 38 copies delivered to PhilRice Midsayap 50 copied delivered to PhilRice Negros Inclusive of packing and delivery to end-user. Prototype must be approved first before mass production. Copies must be delivered 15 working days after the final copy of the material is given		

Delivery Period:  30 calendar days  15 calendar days  7 calendar days  Others, please specify: \_\_\_\_\_

Place of Delivery:  PhilRice CES-RCEF-PMO Office  ATI-QC  Others, please specify: \_\_\_\_\_

Price Validity:  120 calendar days  60 calendar days  30 calendar days  Others, please specify: \_\_\_\_\_

Warranty:  1 year  3 months  Others, please specify: \_\_\_\_\_

Payment Term:  30 calendar days  15 calendar days  Others, please specify: \_\_\_\_\_

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE \_\_\_\_\_

Designation: \_\_\_\_\_

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

PhilGEPS Registration No.: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

PRRI RFQ Rev 5 Effectivity Date: Oct 29, 2019

