

PURCHASE ORDER

Philippine Rice Research Institute - Agusan
 Basilisa, Remedios T. Romualdez, Agusan del Norte
 Telefax (085) 343-0768, Direct Line (085) 818-4477

Supplier **SUNGOLD COMMERCIAL**P.O. No. **20-10-0441**

October 1, 2020

Address **Butuan City**

Reference: PR No.

20-09-0610

Mode of Procurement:

NP-SVP

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Qty	Unit	Description	Unit Cost	Amount
15	pcs	Steel Cabinet, vertical three-layered drawer, gray w/ lock	P 7,000.00	P 105,000.00
5	pcs	Chair, swivel, with arm rest, leather black	5,000.00	25,000.00
10	pcs	Gun Tacker, heavy duty 13/4-6-8 mm	850.00	8,500.00
10	box	Gun Tacker staple wire, gauge 10.10-11.20mm x-x-x-x-x nothing follows x-x-x-x-x	59.00	590.00

(Total Amount in Words) **ONE HUNDRED THIRTY-NINE THOUSAND NINETY PESOS ONLY** P **139,090.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. In line with the Institute's implementation of Environmental Management System, suppliers of laboratory chemicals and the like are enjoined to collect empty containers from PhilRice once the chemicals are already consumed. A submission of Material Safety Data Sheet (MSDS) is also a must otherwise the delivery will not be accepted by the end-user or the Supply & Property Unit. As stipulated in Section 3 of Executive Order 398 suppliers shall pay taxes in full and on time, failure to do so will entitle the government to suspend payment for any goods or services delivered.

Conforme:

SUNGOLD COMMERCIAL

(Signature over printed name)

10/08/20

Date

Very truly yours,

CAESAR JOVENTINO M. TADO

Branch Director

Date

Requisitioning Office/Dept:

JASMIN J. REYES

Authorized Official

10-7-20

Date

Funds Available:

JOBELLE O. SARATE

Accountant II

10-7-20

Date

BUR/ORS No.:

2000-10-000567

BUR/ORS Date:

10/7

Amount

P

139,090.00



NOTICE OF AWARD

September 30, 2020

MS. ELIT SONGCAYA

Officer-In-Charge
 Sungold Commercial
 Butuan City

Dear Ms. Songcaya:

We are pleased to inform you that PhilRice Agusan awarded you the procurement of the following with reference to your quotation for PR Reference Number 20-09-0610:

PARTICULARS	DEPT/ OFFICE	TOTAL AMOUNT
Procurement of Steel Cabinets, Swivel Chair, Gun Tacker for RCEF Office use		
1. Steel Cabinet, vertical three-layered drawer, gray with lock, 15 pcs	RCEF	Php 105,000.00
2. Chair, swivel, with arm rest, leather black, 5 pcs		25,000.00
3. Gun Tacker, heavy duty 13/4-6-8mm, 10 pcs		8,500.00
4. Gun Tacker staple wire, gauge 10.10-11.20mm, 10 box		590.00
	TOTAL	Php 139,090.00

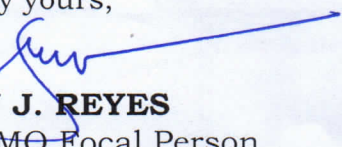
We shall send an approved Purchase Order for the said project at the soonest possible time.

Please acknowledge receipt of this Notice by signing the conforme portion in the space provided below and re-fax or email back to us at mcp.olofernes@philrice.gov.ph within two (2) days from receipt hereof.

For any queries, please coordinate with the Procurement and Property Management Division at telephone number (085) 343-0768.

Thank you very much.

Very truly yours,


JASMIN J. REYES
 RCEF-PMO Focal Person

Conforme:

SIGNATURE OVER PRINTED NAME

Sungold Commercial

Date and Time of Receipt: 09/30/20





Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte
Tel: (085) 343-0778 | Fax: (085) 343-0768

Quality Rice. Quality Life.

NOTICE TO PROCEED

October 1, 2020

MS. ELIT SONGCAYA

Officer In-Charge
Sungold Commercial
P. Burgos St., Humabon,
Butuan City

Dear Ms. Songcaya:

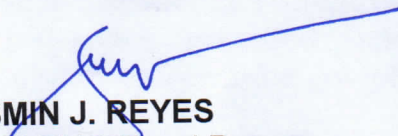
With the approval of the attached Purchase Order (PO) No. 20-10-0441, we are pleased to inform you that contract between PhilRice and Sungold Commercial may commence effective three (3) days after receipt of this Notice.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the Purchase Order.

Please acknowledge receipt of this Notice by signing the space provided below and re-fax or email back to us at mcp.olofernes@philrice.gov.ph or courier to the Philippine Rice Research Institute, Procurement and Property Management Division.

Thank you very much.

Very truly yours,


JASMIN J. REYES
RCEF-PMO Focal Person

ACKNOWLEDGEMENT

I acknowledge receipt of this Notice on: 10/08/20

Name of the Representative of the Bidder: _____

Authorized Signature:  _____