### Annex G-5 PURCHASE ORDER Philippine Rice Research Institute - Agusan Basilisa, Remedios T. Romualdez, Agusan del Norte Telefax (085) 343-0768, Direct Line (085) 818-4477 September 21,2020 P.O. No. 20-09-0409 D' PRINT SHOP Supplier 20-09-0556 Reference: PR No. Rosales St., San Ignacio, Butuan City NP-SVP Mode of Procurement: Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein: Delivery Term: Pick-Up Place of Delivery Pick-Up Payable n/30 Payment Term: 15 days upon receipt of PO Date of Delivery Amount **Unit Cost** Description Unit Qty Printing & Delivery of 1 Lot Colored Tarpaulin 32,441.50 71.30 P Ð 455 pcs Poster Colored Tarpaulin Poster (27 inches x 39 inches) x-x-x-x nothing follows x-x-x-x THIRTY-TWO THOUSAND FOUR HUNDRED FORTY-ONE PESOS AND 32,441.50 (Total Amount in Words) FIFTY CENTAVO ONLY In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. In line with the Institute's implementation of Environmental Management System, suppliers of laboratory chemicals and the like are enjoined to collect empty containers from PhilRice once the chemicals are already consumed. A submission of Material Safety Data Sheet (MSDS) is also a

must otherwise the delivery will not be accepted by the end-user or the Supply & Property Unit. As stipulated in Section 3 of Executive Order 398 suppliers shall pay taxes in full and on time, failure to do so will entitle the government to suspend payment for any goods or services delivered.

Conforme:

NN B.VIR UDAS D' PRINT SHOP

(Signature over printed name)

Date

Very truly yours

ENTINO M. TADO

Date

Requisitioning Office/Dept:

REYES

Authorized Official 9-24-20 Date

Funds Available:

JOBEL Accountant L

9.24.2 Date

BUR/ORS No .: BUR/ORS Date: 2000 - 09 my 75

**Amount** 

32,441.50



## Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte Tel: (085) 343-0778 | Fax: (085) 343-0768



## NOTICE OF AWARD

September 18, 2020

#### MR. JANN REINALD B. VIRTUDAZO

Owner D' Print Shop 1331 Gloria's Bldg., Rosales St., San Ignacio, Butuan City

Dear Mr. Virtudazo:

We are pleased to inform you that PhilRice Agusan awarded you the procurement of the following with reference to your quotation for PR Reference Number 20-09-0556:

PARTICULARS	DEPT/ OFFICE	TOTAL AMOUNT
Printing & Delivery of 1 Lot Colored Tarpaulin Poster	RCEF- Communications	Php 32,441.50
<ol> <li>Colored Tarpaulin Poster (27 inches x 39 inches), 455 pieces</li> </ol>		

We shall send an approved Purchase Order for the said project at the soonest possible time.

Please acknowledge receipt of this Notice by signing the conforme portion in the space provided below and re-fax or email back to us at mcp.olofernes@philrice.gov.ph within two (2) days from receipt hereof.

For any queries, please coordinate with the Procurement and Property Management Division at telephone number (085) 343-0768.

Thank you very much.

Very truly yours,

JASMIN J. REYES

RCEF-PMO Focal Person

Conforme:

JANN B. VIRTUDAZ >
SIGNATURE OVER PRINTED NAME

D' Print Shop

Date and Time of Receipt:

09-18-20



## Philippine Rice Research Institute

PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte Tel: (085) 343-0778 | Fax: (085) 343-0768



# NOTICE TO PROCEED

September 21, 2020

MR. JANN REINALD B. VIRTUDAZO

Owner D' Print Shop 1331 Gloria's Bldg., Rosales St., San Ignacio, Butuan City

Dear Mr. Virtudazo:

With the approval of the attached Purchase Order (PO) No. 20-09-0409, we are pleased to inform you that contract between PhilRice and D' Print Shop may commence effective three (3) days after receipt of this Notice.

In relation thereto, you are hereby responsible for performing the services or delivering the goods under the terms and conditions of the Purchase Order.

Please acknowledge receipt of this Notice by signing the space provided below and re-fax or email back to us at mcp.olofernes@philrice.gov.ph or courier to the Philippine Rice Research Institute, Procurement and Property Management Division.

Thank you very much.

Very truly yours,

JASMIN J. REYES
RCEF-PMO Focal Person

#### **ACKNOWLEDGEMENT**

receipt of this Notice on:	20
receipt of this Notice on.	

Name of the Representative of the Bidder: VANN B. VIRTURAS

Authorized Signature: