



Date: 9/21/2020

REQUEST FOR QUOTATION

Project Number: RTF-022-324
Reference PR Number: 2020-08-1028

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at emc.tolentino@philrice.gov.ph/courier - If sealed, addressed to PPMD Head or fax at (044) 456-0650 not later than **October 2, 2020**.

ELOISA MARIE C. TOLENTINO
BUYER/CANVASSER

JOVINO V. DE DIOS
Division Head, ASPPD

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 60,000.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	1	Unit	Brand New Laptop (min) Intel i5 10th gen or later or equivalent. 4 cores/8 threads, 1.6Ghz base frequency to 4.2Ghz turbo frequency, GMB cache, 14nm. GPU with 2GB DDR5 memory graphics 1 pc DDR4 2666 memory 8GB (min) 1 pc 2.5" SATA 1TB HDD (min) + 256GB M.2 SSD 14" LED Wireless mouse, USB2, USB3, VGA, HDMI (optional) minimum 3 USB ports Licensed OS, latest 64bit with NTFS File system Licensed productivity suite, latest 32-64 bit including word processor, spreadsheet, presentation for business.		

Delivery Period: 30 calendar days 15 calendar days 7 calendar days Others: _____

Place of Delivery: PhilRice CES-Central Warehouse ATI-Quezon City Others: _____

Price Validity: 120 calendar days 60 calendar days 30 calendar days Others: _____

Warranty: 1 year 3 months Others: _____

Payment Term: 30 calendar days 15 calendar days Others: _____

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE _____

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

Email Address: _____

PRR/RFQ Rev 5 Effectivity Date: Oct 29, 2019

