

Date: 10-Sept-2020

## REQUEST FOR QUOTATION

**Project Number:**  
**Reference PR Number: 2020-09-2106**

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (alplabay@philrice.gov.ph/courier - if sealed, addressed to Ms. Glenda D. Ravelo) or fax at (044) 456-0644 not later than **September 28, 2020**.

  
**ANNA LIZA P. LABAY**  
Buyer/Canvasser

  
**EDUARDO JIMMY P. QUILANG**  
OIC, ODED for Research

### PROCUREMENT TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **PhP132,000.00**
2. Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
3. All bids in excess of the ABC will be rejected.
4. Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
5. Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
6. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
7. NEW suppliers are required to submit a photocopy of valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable) together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
8. The winning Bidder is required to submit a photocopy of Latest Income/Business Tax Return and original copy of Omnibus Sworn Statement prescribed by the GPPB PRIOR TO PAYMENT of the goods delivered/services rendered.
9. Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	1	lot	Rent-others, Rental fee for Laptop Computers No. of Units: 4 Duration: October 1, 2020-December 31, 2020 Processor: AMD Ryzen 5 3500U (2.1 GHz base clock(2h), up to 3.7 GHz max boost clock(2i), 6 MB cache, 4 cores) Memory: 8GB DDR4-2400 SDRAM (on-board) Storage: 512 GB PCIe NVMe M.2 SSD Optical Drive: NO ODD Battery: 4-cell, 53 Wh Li-ion polymer Display: 13.3-in diagonal FHD IPS BrightView micro-edge		



			<p>Ports: 1 USB 3.1 Gen 1 Type-C; 1 USB 3.1 Gen 1 Type-A); 1 USB 3.1 Gen 1 Type-A (Data Transfer Only) Card Reader: 1 microSD media card reader</p> <p>Operating System: Licensed Professional, latest 64bit with NTFS file system, for network domain environment</p> <p>Office Productivity Software: Licensed, latest 32-64bit, Including word processor, spreadsheet, presentation FOR BUSINESS</p> <p>Antivirus: Licensed</p> <p>Warranty/Service and other terms:</p> <ol style="list-style-type: none"> <li>1. Replace defective unit/s or part/s within 3 working days from the date of delivery or date of receipt without additional cost to PhilRice</li> <li>2. Provide 8X5 call and onsite technical support with two (2) hours response time for technical problems that requires onsite services;</li> <li>3. In case of equipment pull-out, all business, technical and personnel information and data related documentation, in whatever form, SHALL be treated strictly confidential in nature;</li> <li>4. At the end of the contract, all data and information that have been inadvertently retained in the rented equipment shall be treated confidential;</li> <li>5. The supplier shall immediately delete the same and shall not retain, produce, or use copies in whatever form.</li> </ol>		
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Place of Delivery:  PhilRice CES-Central Warehouse  ATI-QC  Others:

Price Validity:  120 calendar days  60 calendar days  30 calendar days  Others:

Warranty:  1 year  3 months  Others:

Payment Term:  30 calendar days  15 calendar days  Others:

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: \_\_\_\_\_

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

PhilGEPS Registration No.: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

PRRI RFQ Rev 5 Effectivity Date: Oct 29, 2019

