



Date: September 25, 2020

REQUEST FOR QUOTATION

Project Number:

Reference PR Number: 20-09-0566

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email (mcp.olofernes@philrice.gov.ph / courier - if sealed, addressed to Mr. Kenieth T. Ballenas) or fax at (085)343-0768 not later than 09/29/2020.

KENIETH T. BALLENAS
BUYER/CANVASSER

JASMIN X. REYES
RCEF PMO Focal Person

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 250,000.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

| Item No. | Quantity | Unit | Item and Description | Unit Price | Total Amount |
|---|----------|------|--|------------|--------------|
| Procurement of 1 unit Heavy Duty Copier: | | | | | |
| 1 | 1 | unit | Heavy Duty Copier Specifications: Photocopying Machine. General Specs: Printing and copying speed> A4: max 36 ppm> A3: max 18ppm Print system: Laser Gradation: 256 Paper format: A6-A3, customized paper sizes Dimensions (w x d x h): 585 x 660 x 735 mm (without options) Controller Embedded controller with 1.2 GHz Network protocols: TCP/IP (IPv4/IPv6), FTP, SMB, SMTP, WebDAV Resolution: 1,800 x 600 dpi System memory: standard 2,048 MB, System hard disk: standard 250 GB Scan specifications: Type of scanning: Scan-to-E-mail/FTP/Box (HDD)/PC (SMB)/ WebDAV/Me/Home/ USB/DPWS, Network Twain Resolution: Max. 600 x 600 dpi Scanning formats: TIFF, PDF, Compact PDF, JPEG, XPS, compact XPS, pptx, docx, xlsx, searchable PDF, PDF/A, linearised PDF | | |
| | | | x-x-x-x-x-x-x-x nothing follows x-x-x-x-x-x-x-x-x-x-x-x-x-x | | |

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others:

Place of Delivery: ☐ PhilRice AES ☐ ATI-OC ☐ Others:

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others:

Warranty: ☐ 1 year ☐ 3 months ☐ Others:

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others:

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____
Company Name: _____
Business Address: _____
PhilGEPS Registration No.: _____
Telephone Number: _____
Email Address: _____

PRRI RFQ Rev 5 Effectivity Date: Oct 29, 2019

