



Philippine Rice Research Institute  
PHILRICE Agusan | Basilisa, RTRomualdez, 8611 Agusan del Norte  
Tel: (085) 343-0778 | Fax: (085) 343-0768

Quality Rice. Quality Life.

Date: September 3, 2020

## REQUEST FOR QUOTATION

Project Number:

Reference PR Number: 20-09-0534

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email ([mcp.olofernes@philrice.gov.ph](mailto:mcp.olofernes@philrice.gov.ph) / courier - if sealed, addressed to Mr. Kenieth T. Ballenas) or fax at (085)343-0768 not later than 09/10/2020.

KENIETH T. BALLENAS  
BUYER/CANVASSER

JASMIN J. REYES  
RCEF PMO Focal Person

### PROCUREMENT TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **Php 120,350.00**
2. Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
3. All bids in excess of the ABC will be rejected.
4. Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
5. Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
6. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
7. **NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
8. The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
9. Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

\*\*\* Partial bid is accepted \*\*\*

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
Supply & Delivery of IT Supplies:					
1	6	piece	Wireless Microphone		
2	40	piece	Audio Jack, 10mm long		
3	6	piece	Lapel		
4	13	piece	Wireless Mouse		
5	26	piece	Micro SD Memory Card (128GB, branded)		
6	10	piece	Heavy Duty Extension Cord (4-6 gang, 3-6m)		
x-x-x-x-x-x-x-x nothing follows x-x-x-x-x-x-x-x-x-x-x-x-x-x					

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others:

Place of Delivery: ☐ PhilRice AES ☐ ATI-OC ☐ Others:

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others:

Warranty: ☐ 1 year ☐ 3 months ☐ Others:

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others:

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED  
REPRESENTATIVE

Designation:

Company Name:

Business Address:

PhilGEPS Registration No.:

Telephone Number:

Email Address:

PRRI RFQ Rev 5 Effectivity Date: Oct 29, 2019

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