



Philippine Rice Research Institute
Negros Branch Station
Cansilayan, Murcia, 6129 Negros Occidental

Quality Rice. Quality Life.

Date: 9/21/20

REQUEST FOR QUOTATION

Project Number: 160
Reference PR Number: 20-09-237

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (ms.cabanayan@philrice.gov.ph/courier - if sealed, addressed to Maricris S. Cabanayan) or contact u at at cellphone no. not later than _____.

Erns Kerrent C. Alisen
BUYER/CANVASSER

Jose Arnel E. Cordova
RCFP Coordinator

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 88,900.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	6	unit	FLASH DRIVE, 64GB, USB 2.0, plug and play		
2	6	unit	FLASH DRIVE, 16GB, USB 2.0, plug and play		
4	3	unit	Keyboard, USB type		
5	3	unit	Mouse, USB type		
6	2	unit	UPS, 1000VA		
7	1	unit	Power bank (20,000mah)		
8	2	set	PC speaker, 1 set		
9	3	pc	External drive 1TB		
10	6	unit	printer, 3in1		
			XXXXXXXXXXXX		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others: _____
 Place of Delivery: ☐ PhilRice ☐ Others: _____
 Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others: _____
 Warranty: ☐ 1 year ☐ 3 months ☐ Others: _____
 Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others: _____

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____
 Company Name: _____
 Business Address: _____
 PhilGEPS Registration No.: _____
 Telephone Number: _____
 Email Address: _____

