



Philippine Rice Research Institute

Los Baños Station

UPLB, College, Los Baños, Laguna

Quality Rice. Quality Life.



Date: _____

REQUEST FOR QUOTATION

Project Number: RCS 006-000

Reference PR Number: RCEF 2020-09-116

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at ga.tolentino@philrice.gov.ph or fax at **(049) 501-1917** not later than **SEPT. 11, 2020**

Glyzl Tolentino
BUYER/CANVASSER

Kristofferson C. de Guzman
AOII

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **PHP 67,240.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

| Item No. | Quantity | Unit | Item and Description | Unit Price | Total Amount |
|----------|----------|------|--|------------|--------------|
| | 88 | PAX | Breakfast w/ coffee for September 15-18, 2020 (4 days) | | |
| | 121 | PAX | AM Snacks w/ drinks for September 14-18, 2020 (5 days) | | |
| | 127 | PAX | Lunch w/ drinks for September 15-18, 2020 (5 days) | | |
| | 127 | PAX | PM Snacks w/ drinks for September 14-18, 2020 (5 days) | | |
| | 101 | PAX | Dinner | | |
| | | | *** nothing follows*** | | |

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others: _____

Place of Delivery: ☐ PhilRice Los Baños ☐ PhilRice Mindoro Satellite Station ☐ Others: _____

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others: _____

Warranty: ☐ 1 year ☐ 3 months ☐ Others: _____

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others: _____

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

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y Date: Oct 29, 2019