Philippine Rice Research Institute
Central Experiment Station
Maligaya, Science City of Muñoz, 3119 Nueva Ecija

Quality Rice. Quality Life.

REQUEST FOR QUOTATION

Project Number: CGS-002-000

Reference PR Number:

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (cdb.musa@philrice.gov.ph) or or thru courier to Philippine Rice Research Institute, Procurement and Property Management Division, Maligaya, Science city of Muñoz, Nueva ecija not later than **September 14, 2020.**

GLADYS C. DINGLASAN
BUYER/CANVASSER

OLIVER E. MANANGKIL
Division Head

PROCUREMENT TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **PhP 180,000.00**
2. Prices quoted are subject to deduction of 5% VAT & 1% EWT (*for goods*) or 5% VAT & 2% EWT (*for services*).
3. All bids in excess of the ABC will be rejected.
4. Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
5. Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.

6. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.

7. **NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.

8. The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.

9. Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	1	lot	PRINTING of Rice-based Biosystems Journal (RBBJ) Volume 7, 2020 Issue Budget: 180,000 Specs: Size: 8.27 in x 11.69 in (A4) Number of copies: 400 Cover: Fo#12; Color: colored with lamination Inside: c2s #80 Number of pages: ~184 Number of colored pages: ~30 Number of black and white pages no lamination: ~154 **Binding:** Perfect **Process:** Offset **Delivery period:** 15 Calendar days **Other requirements:** *Samples with the same specifications as requested with Proof of Delivery (Copy of OR or DR of the samples to be send) except for those that had already transacted with PhilRice-CES. Please send your proposal and samples thru courier to Philippine Rice Research Institute, Procurement and Property Management Division, Maligaya, Science city of Muñoz, Nueva ecija Note: Proposals to be send without attached sample or sent thru email or fax will be disregard unless samples are not required.		

Delivery Period: ○ 30 calendar days ○ 15 calendar days ○ 7 calendar days ○ Others: _____
Place of Delivery: ○ PhilRice CES-Central Warehouse ○ ATI-QC ○ Others: _____
Price Validity: ○ 120 calendar days ○ 60 calendar days ○ 30 calendar days ○ Others: _____
Warranty: ○ 1 year ○ 3 months ○ Others: _____
Payment Term: ○ 30 calendar days ○ 15 calendar days ○ Others: _____

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____
Company Name: _____
Business Address: _____
PhilGEPS Registration No.: _____
Telephone Number: _____
Email Address: _____

PRRI RFQ Rev 5 Effectivity Date: Oct 29, 2019

PhilRice Central Experiment Station, Maligaya, Science City of Muñoz, 3119 Nueva Ecija, Philippines
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Websites: www.philrice.gov.ph, www.pinoyrice.com Liaison Office: 3rd Flr., ATI Bldg., Elliptical Road, Diliman, Quezon City Tel.: (02) 920-5129

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