

PHILIPPINE RICE RESEARCH INSTITUTE (Bicol Station) Indicative Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertising/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
325P-RTF-071, BIC-210-000, BIC-211-000, BIC-212-000, BIC-213-000, RBS-215-000	Purchase of Quarterly Office Supplies and IT Consumables (available at the PS)	BDD, R&D	YES	NP-53.5 Agency-to-Agency	N/A	N/A	1 04 2021	1 04 2021	GOP	276,682.76	276,682.76		Business Development Unit, Development Management, Promoting Rice Science through Capacity Enhancement and Technology Information Campaign, Research Management, Reducing Vulnerability to Climate Change through Palayanaman Approach, Rice Business Innovations Systems (ricebIS) Community in Albay
325P-RTF-071, BIC-210-000, BIC-211-000, BIC-213-000, GAS-010-003	Procurement of Quarterly Prepaid Cards	BDD, R&D, Admin	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	105,090.00	105,090.00		Business Development Unit, Development Management, Promoting Rice Science through Capacity Enhancement and Technology Information Campaign, Reducing Vulnerability to Climate Change through Palayanaman Approach, Administrative Unit-Bicol Station
325P-RTF-071, BIC-211-000	Purchase of Quarterly Office Supplies (not available at the PS)	BDD, R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	44,225.00	44,225.00		Business Development Unit, Promoting Rice Science through Capacity Enhancement and Technology Information Campaign
325P-RTF-071, BIC-213-000	Purchase of Quarterly IT Supplies (not available at the PS)	BDD, R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	80,880.00	80,880.00		Business Development Unit, Reducing Vulnerability to Climate Change through Palayanaman Approach
325P-RTF-071	Purchase of Quarterly Medical Supplies	BDD	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	4,200.00	4,200.00		Business Development Unit
BIC-213-000, RBS-215-000	Procurement of various Vegetable Seeds, Seedlings and Mushroom Spawns for 1st and 3rd Quarter	R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	303,180.00	303,180.00		Reducing Vulnerability to Climate Change through Palayanaman Approach, Rice Business Innovations Systems (ricebIS) Community in Albay
325P-RTF-071, BIC-211-000, BIC-213-000, BIC-214-000, RBS-215-000	Purchase of Quarterly Agricultural Fertilizers and Chemicals	BDD, R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	434,980.00	434,980.00		Business Development Unit, Promoting Rice Science through Capacity Enhancement and Technology Information Campaign, Reducing Vulnerability to Climate Change through Palayanaman Approach, Long Term Soil Fertility Experiment, Rice Business Innovations Systems (ricebIS) Community in Albay
325P-RTF-072, BIC-213-000, BIC-214-000	Purchase of various Agricultural Supplies (Plastic Mulch, Sacks, Netting, Poly Bags) for 1st and 3rd Quarter	BDD, R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	266,446.00	266,446.00		Business Development Unit, Reducing Vulnerability to Climate Change through Palayanaman Approach, Long Term Soil Fertility Experiment
BIC-213-000	Purchase of Agricultural Annals (African Night Crawlers) for the 1st Quarter	R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	37,500.00	37,500.00		Reducing Vulnerability to Climate Change through Palayanaman Approach
325P-RTF-072	Purchase of Quarterly Janitorial Supplies (not available at the PS)	BDD	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	40,230.00	40,230.00		Business Development Unit
325P-RTF-072, BIC-213-000	Purchase of Quarterly Construction and Fabrication Supplies	BDD, R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	209,220.00	209,220.00		Business Development Unit, Reducing Vulnerability to Climate Change through Palayanaman Approach
325P-RTF-072	Purchase of various Spare Parts (Fan Belts, Bearings) for 1st and 3rd Quarter	BDD	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	16,880.00	16,880.00		Business Development Unit
BIC-211-000	Purchase of Quarterly Electronic Supplies (Batteries)	R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	11,200.00	11,200.00		Promoting Rice Science through Capacity Enhancement and Technology Information Campaign
325P-RTF-071	Purchase of Personal Protective Equipment or PPE (Raincoat) for the 1st Quarter	BDD	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	2,560.00	2,560.00		Business Development Unit
BIC-211-000	Purchase of various Food Items (Coffee and Candies) Quarterly	R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	16,000.00	16,000.00		Promoting Rice Science through Capacity Enhancement and Technology Information Campaign
325P-RTF-072, BIC-213-000	Purchase of Semi-Expendable Machines (Weighing Scale, Grease Gun) for 1st and 3rd Quarter	BDD, R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	6,995.94	6,995.94		Business Development Unit, Reducing Vulnerability to Climate Change through Palayanaman Approach
325P-RTF-072	Purchase of Semi-Expendable Information and Communication Technology Equipment (Printers, Microscopes, Mobile Phone)	BDD	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	47,460.00	47,460.00		Business Development Unit
325P-RTF-072, BIC-213-000	Purchase of Semi-Expendable Agricultural and Forestry Equipment for the 1st Quarter (Knapsack Sprayer, Bolo, Hoe, Sickle, Rake, Shovel)	BDD, R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	40,650.00	40,650.00		Business Development Unit, Reducing Vulnerability to Climate Change through Palayanaman Approach
325P-RTF-072	Purchase of Semi-Expendable Furniture and Fixtures for the 1st Quarter (Office Chair, Table)	BDD	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	GOP	46,600.00	46,600.00		Business Development Unit

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325P-RTF-071, BIC-211-000, BIC-213-000, BIC-214-000, GAS-010-003	Procurement of Fuses Quarterly	BDD, R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	1 06 2021	326 616.00	326 616.00	Business Development Unit, Promoting Rice Science through Capacity Enhancement and Technology Information Campaign, Reducing Vulnerability to Climate Change through Palayamanan Approach, Long Term Soil Fertility Experiment, Administrative Unit Bicol
325P-RTF-072	Purchase of Quarterly Oil and Lubricants	BDD	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	1 06 2021	25 880.00	25 880.00	Business Development Unit
325P-RTF-072	Utilities Water Expense	BDD	YES	Direct Contracting	N/A	N/A	N/A	N/A	N/A	96 000.00	96 000.00	Business Development Unit
325P-RTF-072	Utilities Electricity Expense	BDD	YES	Direct Contracting	N/A	N/A	N/A	N/A	N/A	120 000.00	120 000.00	Business Development Unit
BIC-210-000	Utilities Internet Subscription Expense	R&D	YES	Direct Contracting	N/A	N/A	N/A	N/A	N/A	20 000.00	20 000.00	Development Management
325P-RTF-072	Printing and Publication Expense for the 1st, 3rd and 4th Quarter	BDD	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	1 06 2021	35 000.00	35 000.00	Business Development Unit
BIC-211-000, RBS-215-000	Purchase of Quarterly Souvenir Items/Tokens (Tshirts, Farmers Hat)	R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	1 06 2021	30 478.26	30 478.26	Promoting Rice Science through Capacity Enhancement and Technology Information Campaign, Rice Business Innovations Systems (RiceBIS) Community in Albay
RBS-215-000	Vehicle Rental for the 1st and 2nd Quarters	R&D	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	1 06 2021	136 000.00	136 000.00	Rice Business Innovations Systems (RiceBIS) Community in Albay
325P-RTF-072	Quarterly Milling Expense	BDD	NO	NP-53.9 - Small Value Procurement	1 11 2021	1 15 2021	1 15 2021	1 18 2021	1 18 2021	12 000.00	12 000.00	Business Development Unit
325P-RTF-071, BIC-210-000, BIC-211-000, BIC-213-000, GAS-010-003, RBS-215-000	Procurement of Quarterly Food/Meals for various activities	BDD, R&D, Admin	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	1 06 2021	2 084 198.77	2 084 198.77	Business Development Unit, Development Management, Promoting Rice Science through Capacity Enhancement and Technology Information Campaign, Reducing Vulnerability to Climate Change through Palayamanan Approach, Administrative Unit- Bicol, Rice Business Innovations Systems (RiceBIS) Community in Albay
GAS-010-003	Purchase of Assorted Items (Paper Cups, Christmas Decorations) for the 1st, 2nd and 4th Quarter	Admin	NO	NP-53.9 - Small Value Procurement	11 16 2020	11 20 2020	1 04 2021	1 06 2021	1 06 2021	8 063.00	8 063.00	Administrative Unit- Bicol
325P-RTF-071, BIC-210-000, GAS-010-003	Quarterly Postage and Delivery Expenses	BDD, R&D, Admin	NO	NP-53.9 - Small Value Procurement	1 11 2021	1 15 2021	1 15 2021	1 18 2021	1 18 2021	22 000.00	22 000.00	Business Development Unit, Development Management, Administrative Unit- Bicol
325P-RTF-071	Quarterly Repairs and Maintenance - Office Buildings and Other Structures	BDD	NO	NP-53.9 - Small Value Procurement	1 11 2021	1 15 2021	1 15 2021	1 18 2021	1 18 2021	50 000.00	50 000.00	Business Development Unit
325P-RTF-071, BIC-212-000, BIC-213-000	Quarterly Repairs and Maintenance - Machinery and Equipment	BDD, R&D	NO	NP-53.9 - Small Value Procurement	1 11 2021	1 15 2021	1 15 2021	1 18 2021	1 18 2021	261 000.00	261 000.00	Business Development Unit, Research Management, Reducing Vulnerability to Climate Change through Palayamanan Approach
325P-RTF-071	Quarterly Repairs and Maintenance - Other Property, Plant and Equipment	BDD	NO	NP-53.9 - Small Value Procurement	1 11 2021	1 15 2021	1 15 2021	1 18 2021	1 18 2021	51 000.00	51 000.00	Business Development Unit
325P-RTF-071	Repairs and Maintenance - Semi-Expendable SVE for the 1st Quarter	BDD	NO	NP-53.9 - Small Value Procurement	1 11 2021	1 15 2021	1 15 2021	1 18 2021	1 18 2021	15 000.00	15 000.00	Business Development Unit
325P-RTF-071	Quarterly Transportation and Deliveries Expense	BDD	NO	NP-53.9 - Small Value Procurement	1 11 2021	1 15 2021	1 15 2021	1 18 2021	1 18 2021	6 000.00	6 000.00	Business Development Unit
GAS-007-002	Procurement of Security Services (Bicol and Samar)	Admin	YES	Competitive Bidding	10 29 2020	11 18 2020	12 23 2020	12 29 2020	12 29 2020	1 019 700.00	1 019 700.00	Administrative Unit - Bicol and Samar
					6,301,714.73			6,301,714.73				

Prepared and Consolidated By:

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Bids and Awards Committee:

RONA T. DOLLENTAS
BAC Chairperson

Approved By:

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Head of Procuring Entity

Certified Funds Available:
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