



Date: \_\_\_\_\_

REQUEST FOR QUOTATION

Project Number: RCS 004-000  
Reference PR Number: RCEF 2020-09-135

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at [ga.tolentino@philrice.gov.ph](mailto:ga.tolentino@philrice.gov.ph) or fax at **(049) 501-1917** not later than **SEPTEMBER 21, 2020**

Glyzl Tolentino  
BUYER/CANVASSER

Kristofferson C. de Guzman  
AOII

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **PHP 147,500.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (*for goods*) or 5% VAT & 2% EWT (*for services*).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
	14	unit	PORTABLE PRINTER: FUNCTIONS : Print, copy, scan MULTITASKING SUPPORTED : No   PRINT SPEED BLACK ISO : Up to 7.5 p   PRINT SPEED COLOR : Up to 5.5 ppm   FIRST PAGE OUT (READY) Black: As fast as 15 sec NUMBER OF PRINT CARTRIDGES 2 (1 black, 1 Tri-color) CONNECTIVITY, STANDARD: 1 Hi-Speed USB 2.0   MINIMUM DIMENSIONS (W X D X H) : 425 x 304 x 149 mm   WEIGHT : 3.42 kg		
	5	unit	PRINTER 3 IN 1 PROPERTIES Paper Size 8.5" x 13", 100 mm x 148 mm, 195 mm x 270 mm, 4 x 6", 5 x 7", A4, A6, B5, B6, C6, DL, Envelopes: #10 (4.125 x 9.5"), Letter TECHNOLOGY Nozzle Configuration 180 x 1 nozzles Black, 59 x 1 nozzles per colour (Cyan, Magenta, Yellow) Printing Method Inkjet Function Copy, Print, Scan Minimum Ink Droplet Volume 3 pl PRINT, COPY AND SCAN Print Speed (B/W) 33ppm/10ipm Print Speed (Color) 15ppm/5ipm Print Resolution 5,760 x 1,440 dpi (with Variable-Sized Droplet Technology) Page Yield 4,500 (Black), 7,500 (Colour) Cost Per Page 7 Paise (Black), 18 Paise (Colour) PAPER HANDLING Output Tray Capacity "Up to 30 sheets, A4 plain paper 20 sheets, Premium Glossy Photo Paper " Input Tray Capacity "Up to 100 sheets-A4 / Letter Plain paper (80 g/m2) Up to 20 sheets-Premium Glossy Photo Paper 10 sheets-Envelope, 30 sheets-Postcard "		
			***NOTHING FOLLOWS***		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others: \_\_\_\_\_

Place of Delivery: ☐ PhilRice Los Baños ☐ PhilRice Mindoro Satellite Station ☐ Others: \_\_\_\_\_

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others: \_\_\_\_\_

Warranty: ☐ 1 year ☐ 3 months ☐ Others: \_\_\_\_\_

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others: \_\_\_\_\_

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: \_\_\_\_\_

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

PhilGEPS Registration No.: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_