



Date: 9/1/2020


REQUEST FOR QUOTATION

Project Number: 1 & 2

Reference PR Number: 2020-08-1885/2020-08-1941/2020-08-1883

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (angellanophebe@gmail.com) or fax at **(044) 456-0650** not later than **SEPTEMBER 7, 2020**.


PHEBE GAYLE M. ANGELLANO
BUYER/CANVASSER


GLENDA D. RAVELO
Division Head, PMD

PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **PhP 80,565.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	135	piece	Folder, Data Folder, Top Binding, 2 hole, chopboard, taglia lock		
2	4	piece	Puncher, Heavy Duty, 2 hole with guide		
3	57	piece	Record Book, ORB, 300pp, 214mm x 278mm		
4	64	piece	Record Book, ORB, 500pp, 214mm x 278mm		
5	10	piece	Bulldog Clip, Big		
✓ 6	6	piece	Envelope with partition, legal plastic		
✓ 7	21	piece	Dat Folder, 3 hole with finger ring, legal size		
✓ 8	153	piece	Spiral Notebook, 80pp (148m x 200mm)		
✓ 9	40	piece	Spiral Notebook, 80pp (148m x 200mm)		
✓ 10	7	box	Continuous Form, 4 ply, 11" x 9.5", Carbonless		
✓ 11	30	piece	Morocco Paper, Blue, 31 x 43"		
✓ 12	10	piece	Morocco Paper, yellow, 31 x 43"		
✓ 13	12	piece	Record Book, small, 300pp, 8 x 5"		





14	1	roll	Binding tape, 1" , green, 24 mm x 8 yards		
15	3	roll	Binding tape, 1" , yellow, 24 mm x 8 yards		
16	4	roll	Binding Tape, 2" , Black, 48mm x 50m		
17	2	roll	Binding Tape, 2" , green, 48mm x 50m		
18	33	roll	Double Adhesive tape with foam, 24mm x 5m		
19	2	roll	Duct Tape (cloth-backed), 48mm x 50m		
20	60	piece	Data Storage, CD-R with case		

Delivery Period: 30 calendar days 15 calendar days 7 calendar days Others:

Place of Delivery: PhilRice CES-Central Warehouse ATI-QC Others:

Price Validity: 120 calendar days 60 calendar days 30 calendar days Others:

Warranty: 1 year 3 months Others:

Payment Term: 30 calendar days 15 calendar days Others:

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

 PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

Email Address: _____

