

Date: _____

REQUEST FOR QUOTATION

Project Number: RCS 004-000

Reference PR Number: RCEF 2020-09-118

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at **(ga.tolentino@philrice.gov.ph)** or fax at **(049) 501-1917** not later than **SEPTEMBER 21, 2020**

Glyzl Tolentino

BUYER/CANVASSER

Kristofferson C. de Guzman

AOII

PROCUREMENT TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is **PHP 218,400.00**
2. Prices quoted are subject to deduction of 5% VAT & 1% EWT (*for goods*) or 5% VAT & 2% EWT (*for services*).
3. All bids in excess of the ABC will be rejected.
4. Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
5. Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
6. Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
7. **NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
8. The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
9. Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
	7	unit	Electric Fan, Stand-type, plastic blade		
	3	unit	Coffee Jar Set, clear, PET iron, 9x 15cm/3.54x5.91 inch		
	10	unit	Training table, black, foldable and portable (size: big)		
	2	unit	Microwave oven, at least 20L capacity		
	7	unit	Luggage, 15kg capacity, rubberized, black for transporting of RCEF supplies and IEC materials		
	1	unit	Bundy Clock, Analogue with time card		
	1	unit	Shredding machine, strip-cut style, capable of shredding paper, CD and cards, at least 6 sheets shred capacity, waste container of at least 7 liters, automatic sensor		
	4	unit	Cups and saucer set, ceramic type		
	4	unit	Semi-wooden tray, with handle, 25 x 20 x 2.7cm/ 9.84 x 7.87 x 1.06inch		
	5	unit	Folding bed, heavy duty nylon round tube		
	5	unit	Folding bed, foam/cushion		
			NOTHING FOLLOWS		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others: _____

Place of Delivery: ☐ PhilRice Los Baños ☐ PhilRice Mindoro Satellite Station ☐ Others: _____

Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others: _____

Warranty: ☐ 1 year ☐ 3 months ☐ Others: _____

Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others: _____

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation: _____

Company Name: _____

Business Address: _____

PhilGEPS Registration No.: _____

Telephone Number: _____

Email Address: _____