

## REQUEST FOR QUOTATION

Project Number: **Project 8**  
Reference PR Number: **2020-08-1907,2020-08-1908**  
**2020-08-1955**

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at [dave.musa@yahoo.com](mailto:dave.musa@yahoo.com)/courier - if sealed, addressed to Ms. Glenda D. Ravelo) or fax at **(044) 456-0650**. ~~Not later than September 4, 2020~~

  
**CHRISTOPHER DAVE B. MUSA**  
Buyer/Canvasser

  
**GLEND A. D. RAVELO**  
Division Head, PMD ~~abj~~

Buyer/Canvasser

### PROCUREMENT TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **Php 28,130.24**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEPS Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
1	7	Piece	Epson Ink, Black T6641 for L565 Printer		
2	1	Piece	Epson Ink, Cyan T6642 for L565 Printer		
3	1	Piece	Epson Ink, Magenta T6643 for L565 Printer		
4	1	Piece	Epson Ink, yellow T6644 for L565 Printer		
5	3	Piece	HP Ink, Black, 932XL CN057S for 7610 Printer		
6	3	Piece	Epson Ink, Black 001, for L4160		
7	3	Piece	Epson Ink, cyan 001, for L4160		
8	2	Piece	Epson Ink, yellow 001, for L4160		
9	2	Piece	Epson Ink, magenta 001, for L4160		
10	1	Piece	Epson Ink, original Epson T902220 Cyan Toner (3000 page yield) for Epson Workforce Pro WFC5790		
11	1	Piece	Epson Ink, original Epson T902320 Magenta Toner (3000 page yield) for Epson Workforce Pro WFC5790		
12	1	Piece	Epson Ink, original Epson T902420 Yellow Toner (3000 page yield) for Epson Workforce Pro WFC5790		
13	1	Piece	Epson Ink, original Epson T902120 Black Toner (3000 page yield) for Epson Workforce Pro WFC5790		

Delivery Period:  30 calendar days  15 calendar days  7 calendar days  Others:

Place of Delivery:  PhilRice CES-Central Warehouse  ATI-QC  Others:

Price Validity:  120 calendar days  60 calendar days  30 calendar days  Others:

Warranty:  1 year  3 months  Others:

Payment Term:  30 calendar days  15 calendar days  Others:

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE

Designation:

Company Name:

Business Address:

**PhilGEPS Registration No.:**

Telephone Number:

Email Address: