

Date: \_\_\_\_\_

**REQUEST FOR QUOTATION**

Project Number: RCS 006-000

Reference PR Number: RCEF 2020-09-136

Sir/Madam:

Please quote your best offer for the item/s listed below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative through email at (ga.tolentino@philrice.gov.ph) or fax at (049) 501-1917 not later than **SEPTEMBER 21, 2020**

Glyzl Tolentino  
 BUYER/CANVASSER

Kristofferson C. de Guzman  
 Division Head, PMD

**PROCUREMENT TERMS AND CONDITIONS**

- The Approved Budget for the Contract (ABC) is **PHP 406,930.00**
- Prices quoted are subject to deduction of 5% VAT & 1% EWT (for goods) or 5% VAT & 2% EWT (for services).
- All bids in excess of the ABC will be rejected.
- Complete technical specifications, brand and model must be indicated in the price quotation for evaluation purposes.
- Delivery period shall be indicated in the quotation. Liquidated damages equivalent to 1/10 of 1% per day of delay for the value of undelivered items shall be imposed.
- Goods, supplies, equipment, or work done are subject to inspection/acceptance, PhilRice reserves the right to cancel, reject, or rebid the items which do not conform with the technical specifications.
- NEW** suppliers are required to submit a photocopy of **valid Mayor's Business Permit, valid PhilGEP5 Registration Number and valid PCAB License (if applicable)** together with their quotations. Please disregard if you have submitted an updated copy/ies. This shall be subjected for validation.
- The winning Bidder is required to submit a photocopy of **Latest Income/Business Tax Return** and original copy of **Omnibus Sworn Statement** prescribed by the GPPB **PRIOR TO PAYMENT** of the goods delivered/services rendered.
- Supplier warrants that s/he has not given nor promised to give any money or gift to any PhilRice employee to secure this offer and to obtain an award.

Item No.	Quantity	Unit	Item and Description	Unit Price	Total Amount
	10	cart	Ink Cartridge (HP 915xL Black)		
	5	cart	Ink Cartridge (HP 915 Color: M)		
	5	cart	Ink Cartridge (HP 915 Color: C)		
	5	cart	Ink Cartridge (HP 915 Color: Y)		
	45	cart	Ink Cartridge (HP 680 Black)		
	45	cart	Ink Cartridge (HP 680 Tri-Color)		
	10	pack	Bottled Ink refill (EPSON 003) 65ml, 1 set (Bk, M,C, Y)		
	6	cart	TONER, HP CF217A black laserjet		
	13	unit	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0		
	4	unit	FLASH DRIVE, 32 GB capacity, USB 3.0		
	5	unit	BACK-UPS		
	4	unit	Keyboard, USB-type		
	15	unit	Optical mouse, USB-type		
	2	unit	Powersupply for CPU		
	40	unit	RJ45, 8P8C, gold plated contacts, clear plastic housing, for solid wire cables		
	20	unit	RJ45 CAT6 MODULE, Cat6 110 type IDC punch down connectors, T568A and B compliant, color coded wiring diagram next to wire clips, standard keystone face size (14.5 x 16.0 MM), can be used with keystone wall plates, patch panels, of surface mount boxes		
	4	unit	Speaker, big, portable, with bluetooth, rechargeable		
	15	unit	Headset (with earphones and mic), good quality		
	5	unit	Computer Speaker, USB/aux cable jack, with volume control Power Output: 3W*2 RM Speaker Unit: 2*2 (Magnetically shielded) Frequency Response: 90Hz - 20KHz Separation: >65db		
	10	unit	OTG Type C		
	10	unit	OTG Micro		
	2	unit	HDMI Adapter, VGA to HDMI		
	10	unit	Web Camera with microphone for Desktop, 720P HD 30fps 5MP USB Video Call Web Cam Remote Meeting Teaching Laptop PC Web Camera With Mic For Windows XP 7 8 10 Mac OS Android		
			<b>***NOTHING FOLLOWS***</b>		

Delivery Period: ☐ 30 calendar days ☐ 15 calendar days ☐ 7 calendar days ☐ Others: \_\_\_\_\_  
 Place of Delivery: ☐ PhilRice Los Baños ☐ PhilRice Mindoro Satellite Station ☐ Others: \_\_\_\_\_  
 Price Validity: ☐ 120 calendar days ☐ 60 calendar days ☐ 30 calendar days ☐ Others: \_\_\_\_\_  
 Warranty: ☐ 1 year ☐ 3 months ☐ Others: \_\_\_\_\_  
 Payment Term: ☐ 30 calendar days ☐ 15 calendar days ☐ Others: \_\_\_\_\_

After having carefully read and accepted the Procurement Terms & Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE OF AUTHORIZED REPRESENTATIVE  
 Designation: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 PhilGEP5 Registration No.: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_