

PROCUREMENT OF A CONTRACTOR FOR THE DESIGN, FABRICATION, AND INSTALLATION OF THE FARMERS TRAINING AND INFORMATION CENTER (FTIC) BUILDING’S INTERIOR EXHIBIT TO PROMOTE THE INITIATIVES AND IMPACT OF PHILRICE’S DEVELOPMENT PROGRAMS

I. Project Title

Interior exhibition/wall display design (including narrative), fabrication, and installation at the FTIC Building to promote the initiatives, modalities, and impact of PhilRice’s development interventions

II. Purpose/ Objectives

The major objective is to promote the initiatives, modalities, and impact of PhilRice’s development interventions using exhibition/wall display design at the FTIC building, which serves as the institute’s knowledge sharing and learning center.

III. Scope

The Approved Budget of Contract (ABC) for the interior exhibition design and installation is P400,000 (Four hundred thousand pesos) inclusive of all applicable taxes, commissions, bank charges, production costs (pre-post), conversion fees, talent fees, travel and food expenses, and other fees as may be incurred in the process of conducting the event.

IV. Scopes of works

Scopes of works	Duration or Delivery Period (2 months)
<ul style="list-style-type: none">BEFORE bidding, prospect bidder must do an ocular visit at PhilRice for introduction and concept discussion with the end-userAfter winning the bid, develop and produce an interior exhibition design plan for PhilRice’s FTIC building (specifically, for the whole ground floor (lobby, hallway, training rooms) and the second floor (hallway, stairway), except offices, which may include a 1-minute impact video and minimum of 20 still displays (e.g., photos, graphics, paintings, mural, or sculpture). All contents will be produced and fabricated by the bidder in close collaboration with the end-userRedesigned lobby and hallways (1st F), and an impact videoRedesigned training rooms, stairways, hallways (2nd F)	<ul style="list-style-type: none">- 0 month- done by 1st week of October- done by 3 Nov- done by 3 Dec
<ul style="list-style-type: none">Free stay at PhilRice’s training dorm on duration of production or set-up	

V. Payment Terms

- The FTIC interior exhibition design and installation will run for 2 months
- The proposed payment scheme for the campaign will be billed progressively based on the timeline below:

Accomplishments	Payment
Upon the approval of interior exhibition design	40%

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Upon submission of all deliverables - complete production, fabrication, and installation of the interior exhibition design and its accompanying contents and displays	60%
Total	100%

VI. Other terms and conditions

1. The agency must have been handling relevant interior exhibition design for the last five years.
2. PhilRice shall evaluate bids using the Quality-Cost Based Evaluation/Selection: 80% for quality and 20% for cost.
3. All materials must be original and subject to the assessment and approval of PhilRice and experts before they are launched to the public. Editing and modifications of the materials to achieve quality outputs will not be given additional costs by the winning bidder to PhilRice.
4. All materials (raw and edited) designed, produced, and installed at the FTIC building will be owned by PhilRice, with full and exclusive rights. The exhibits and displays will be fully produced and installed at the FTIC building by the winning bidder. Produced exhibits and displays may be modified for future use for a maximum of three revisions in a span of 2 years with no additional costs.
5. PhilRice reserves the right to terminate the contract should the deliverables infringe copyrights, commit plagiarism, and be deemed unsatisfactory.