

CONTRACT OF CONSULTANCY

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between the:

PHILIPPINE RICE RESEARCH INSTITUTE, a chartered government corporate entity under the Department of Agriculture (DA), with office address at Maligaya, Science City of Muñoz, Nueva Ecija, herein represented by **JOHN C. DE LEON**, Executive Director, hereinafter referred to as "**PhilRice**";

-and-

REX L. NAVARRO, of legal age, Filipino, and with residence address at #10 Mayumi St., Jubileeville, Masaya, Bay, Laguna, hereinafter referred to as "**Agricultural Extension and Strategic Communication Expert**"

-WITNESSETH-

Whereas, **PhilRice** needs the services of an expert on agricultural extension and strategic communication with international, regional (Southeast Asia) and national experience that cannot be provided by the regular personnel of **PhilRice**;

Whereas, the Agricultural Extension and Strategic Communication Expert (**hereinafter referred to as Expert**) possesses the requisite education, experience, training, and skills, and is ready, willing, and able to efficiently provide the services as prescribed, and attests that he is not related within the third degree of consanguinity or affinity to the Executive Director of **PhilRice**, the signatories to this contract, the requisitioner, or the immediate supervisor; and has not been previously dismissed from the government service;

Now, therefore, for and in consideration of the foregoing premises, **PhilRice** and the **Expert** agree to the following terms and conditions of the contract:

1. The **Expert** shall render the following services for the period **July 01 - December 31, 2020**:
 - a. Help facilitate and catalyze the implementation of the recommendations of the review on the Philippines-IRRI Collaborative Rice Program (PICRP);
 - b. Assist **PhilRice** in designing and conducting Regional Rice Technology Workshops in partnership with DA RFOs, DA ATI, PLGUs, SUCS and the private sector;
 - c. Develop a manual on the implementation of a unified School-on-the-Air Program on modern rice agriculture in collaboration with IRRI-CCAFS SEA and DA ATI;
 - d. Link **PhilRice** with partners in establishing Province-led Agriculture and Fisheries Extension Systems (PAFES);
 - e. Assist in pursuing capacity building and human resource development programs at CES and Branch Stations particularly related to agricultural extension and strategic communication;
 - f. Actively participate in all **PhilRice** R4D reviews and conferences at CES and Branch Stations; and
 - g. Assist **PhilRice** in implementing special projects assigned by the Secretary of Agriculture.



2. Deliverables:

- a. Program for Regional Rice Technology Workshops;
- b. Manual on the School-on-the-Air Program on modern rice agriculture;
- c. Insights and recommendations in PhilRice R4D reviews; and
- d. Accomplishment reports on items #a, d, e and g.

3. The **Expert** shall comply with the PhilRice Intellectual Property Policy and its implementing guidelines, and specifically, to: Disclose promptly to PhilRice any intellectual property or any information thereto which he may solely or jointly with other discover, generate or create in the performance of this contract, or with use of PhilRice funds, facilities, or services: to do all things necessary to assist PhilRice in protecting and commercializing the intellectual property: use any proprietary information on any intellectual property of PhilRice only in the performance of this contract and employ all reasonable precautions to assure that they are not disclosed to unauthorized persons or used in an unauthorized manner, both during this contract or affiliation: and for a period of five (5) years after this contract.
4. In consideration of services actually rendered by the **Expert** as certified by the Executive Director, in accordance with the time and schedule to be imposed, **PhilRice** shall pay the **Expert** the amount of **TWENTY THOUSAND PESOS (P20,000.00)** per month, payable by check and to be collected from the PhilRice Cashier once a month.
5. The **Expert** shall be entitled to per diem whenever required to travel, subject to existing rules and regulations. The **Expert** shall also be entitled to support for the conduct of approved research work.
6. This contract does not create an employer-employee relationship between **PhilRice** and the **Expert**; the services rendered not considered as Government service; and that the **Expert** is not entitled to benefits enjoyed by the regular personnel of **PhilRice**. **PhilRice**, however, is not precluded from granting incentives due to excellent organizational performance from time to time, provided, the grant of such incentives shall not be construed as to have established an employer-employee relationship between **PhilRice** and the **Expert**; subject to availability of funds, and the existing auditing rules and regulations.

IN WITNESS WHEREOF, both parties have hereunto set their hands this ____ day of _____ at Maligaya, Science City of Muñoz, Nueva Ecija.



JOHN C. DE LEON
PhilRice



REX L. NAVARRO
Agricultural Extension –
Strategic Communication Expert



EDUARDO JIMMY P. QUILANG
Witness

Signed in the presence of:



JOSELITO A. KALAW
Witness

Certified Funds Available




MARY GRACE B. CORPUZ
Head, Finance Division

ACKNOWLEDGMENT

Republic of the Philippines)
Province of Nueva Ecija) S.S.
Science City of Muñoz)

BEFORE ME, this ____th day of AUG 18 2020 personally appeared **JOHN C. DE LEON** and **REX L. NAVARRO** with their valid IDs appearing below their respective names, personally known to me to be the same persons who executed the foregoing instrument consisting of three (3) pages duly signed by them and their instrumental witnesses on each and every page, and who acknowledged the same to be their own free voluntary act and deed.


RODOLFO T. TOBIAS
Notary Public
Until December 31, 2020
PTR No. 1002851 ; 01-02-2020
Science City of Muñoz, Nueva Ecija
Roll No. 39824
MCLE Compliance No. VI-0006549

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